

NYBG Science Camp Guidelines

GENERAL GUIDELINES

OUR GOALS FOR YOUR CAMPER

- Make nature play a part of daily activities.
- Provide age-appropriate, hands-on activities.
- Incorporate experiential learning into camp curriculum.
- Offer opportunities for campers to take a piece of the Garden home.

AGE LIMITS

Please note the age groupings for each camp section:

- Winter and Spring Science Camps:
 - Section 1: students currently in grades k-2
 - Section 2: students currently in grades 3-5
- Summer Science Camps:
 - Section 1: students *entering* grades k-2 in fall 2017
 - Section 2: students *entering* grades 3-5 in fall 2017

PARENT INFORMATION

A weekly NYBG Science Camp syllabus for each camp will be e-mailed to you the week prior to your child's camp. It will also be available from your child's teacher on the first day of camp. Each syllabus will list the day's activities and include suggestions to help you and your camper share the camp experience. The order of events may change due to weather or other circumstances beyond our control.

Emergency/Health History Form

NYBG Science Camp does not require a medical examination to attend camp; however, we ask that you fill out our Emergency/Health History Form as soon as you complete your registration. **In order for your child to attend camp, we must have a completed Emergency/Health History Form on file at least one week prior to the beginning of your camp session.**

CAMPER ILLNESS/INJURY

Should your child become ill or injured while attending NYBG Science Camp, you will be notified by phone immediately by the Camp Coordinator. Our NYBG security staff are CPR/first aid/defibrillator trained and respond to all emergencies

- **PICK-UP/DROP-OFF**

Details about camper drop-off and pick-up will be communicated via e-mail prior to the start of camp. **Camp groups will leave the drop-off area promptly at 9 a.m.** If a child misses the departure of his/her camp group, it is the responsibility of the caregiver who brings that child to escort the camper to his/her camp location for that day. If your child will be absent, please let us know by calling or texting **917-549-2420** or email camps@nybg.org . If you must pick your

child up early from camp, please contact us by phone or email camp so that we can make arrangements for his/her early pick-up ahead of time. **Parents/caregivers must sign children out upon pick-up at 4 p.m.** There is a late fee of \$15 for parents arriving after the designated pick-up time. Late fees are payable by cash, check, or credit card through the Registration Office.

BEFORE- AND AFTER-CAMP CARE

We are happy to offer before-camp and after-camp care for your camper, supervised by NYBG Science Camp staff. *Pack an extra nut-free snack for your camper for after-camp care.* Early drop-off fees are \$15/camper/per day; late pick-up fees are \$15/camper/day, extended pick-up fees are \$30/camper/day.

- Early morning hours are 8-9 a.m. and late afternoon pick-up hours are 4-5 p.m; extended afternoon pick-up hours are 5-6 p.m.
- No drop-ins. Campers must be preregistered for this service. No on-site registration is available.
- Children must be signed in with staff at drop-off.
- Parents/caregivers must sign children out upon pick-up. There is a late fee of \$15. Late fees are payable by cash, check, or credit card at the time of pick-up. Repeated late pick-ups may result in the loss of this service.

SNACKS

Please pack a nut-free snack for your camper each day. We will take a snack break mid-morning and mid-afternoon daily. **If your child has food allergies or diet restrictions, please specify to what degree on the Emergency/Health History Form.**

LUNCH

NYBG Science Camp offers a supervised lunch period for campers. Pack a nut-free lunch for your child that does not require refrigeration.

EXTRA-SPECIAL ATTENTION

Please let us know on your child's Emergency/Health History Form, if your child has physical, emotional, educational, or medical special needs. Advise us of any severe allergies or chronic illness. This includes information regarding food or airborne allergies. If your child will require special accommodations, please call (718) 817-8901 to discuss your situation *prior* to registering.

PLEASE DO NOT BRING TO CAMP

The Garden is NOT responsible for any item lost or broken during camp. Please leave the following items at home: personal video game players, cell phones, MP3 players/iPods, and iPad/tablet type devices.

CAMP EMERGENCY COMMUNICATIONS

NYBG Science Camp runs in snow, rain or shine. In the event of a Garden closing due to severely inclement weather, you will receive an e-mail indicating that The New York Botanical Garden is closed.

CAMPER CODE OF CONDUCT

You will be asked to review the NYBG Science Camp *Code of Conduct* upon completion of the Emergency/Health History Form.

- Campers will treat their fellow campers, instructors, and volunteers with respect.
- Campers will follow directions and stay with their group.

Please read and discuss these expectations with your child. In the event that a camper does not follow the Code of Conduct, or his or her behavior endangers other campers or interferes with an instructor's ability to provide programming, the coordinator of camp programs will inform the parent at pick-up or through a phone call. If a second incident occurs, parents may be asked to withdraw their child from camp.