

NYBG

SCHOOL OF HORTICULTURE
AND LANDSCAPE DESIGN

Track 1: Plant Production

To enroll in the Horticulture Track 1 program, please complete the following form. All forms can be directly emailed to Jillian Elbaum at jelbaum@nybg.org, or dropped off in person at the Registration Office located in NYBG's Watson Education Building, Room 306. If you have any questions, please call the Registration office at (718) 817-8720.

Student Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Date of Birth: _____

Last Four Digits of Social Security: XXX-XX-_____

The above listed school and student enter into agreement under which the student will pay tuition and fees as indicated below as well as adhere to the school's rules and regulations as set forth in the school catalog. The school will instruct the student in the curriculum listed below in accordance with Education Law and Commissioner's Regulations.

Program	Horticulture Track 1: Plant Production
Hours	161 hours
Tuition	\$3,937
Non-Refundable Registration Fee	\$100
Total	\$4,037
Refund Policy	Quarter Refund Policy (see below for more information)

School Hours of Operation: Monday - Thursday 10am-9:15pm
Friday - Sunday 10am-5pm

Registration Office Hours of Operation: Monday - Friday 9am-5pm

Schedule: Students will enroll in at least one section of each class per quarter in a sequence similar to the one outlined below.

Quarter	Course Code	Class Title	Day of the Week	Time of Day	Hours Per Day	Hours Per Week	Total Course Hours*	Course Cost
TAKEN	HRT300	Introduction to Plant Science	3 Mondays, 3 Wednesdays, 2 Fridays	10am-1:20pm	3.33	3.33	16	\$395
TAKEN	HRT301	Soil Science I	7 Thursdays	2-5pm	3	3	18	\$455
1	HRT481	Disease Identification and Management	7 Wednesdays	10am-1pm	3	3	18	\$475
1	HRT411	Plant Propagation I: Basic Principles	7 Mondays	6pm-9pm	3	3	18	\$479
2	HRT491	Nursery and Greenhouse Measurement	8 Tuesdays + 1 Friday	4:30-7:05pm (Tues) & 8am-4pm (Fri)	2.67 (Tues) & 8 (Fri)	8 max	24	\$549
2	HRT312	Horticultural Techniques: Greenhouse Practices	6 Thursdays	4:30-7:30pm	3	3	15	\$359
3	HRT302	Soil Science II	7 Tuesdays	10am-12:40pm	2.67	2.67	18	\$395
3	HRT412	Plant Propagation II: Applications	5 Tuesdays	5-8pm (4 Mon) & 8am-4pm(1 Mon)	3 (4 Mon) & 8 (1 mon)	8 max	16	\$395
4	HRT381	Insect Pests of Landscape Plants	7 Thursdays	4:30-7:30pm	3	3	18	\$435

*Course hours don't include exam hours

Start Date _____

Expected Graduation Date _____

Method of Payment:

Payment is on a class-by-class basis, and is due at the time of registration for each individual class, until the balance for the full tuition is paid.

Refund Policy

A. A student who cancels within 7 days of signing the enrollment agreement receives all monies returned with the exception of the non-refundable registration fee.

B. Thereafter, a student will be liable for all of the following:

1. the non-refundable registration fee
2. the cost of any textbook or supplies accepted
3. tuition liability as of the student's last date of physical attendance

Because students pay tuition on a class-by-class basis, tuition liability is based on the cost of each individual class. Total tuition liability is limited to the quarter during which the student withdrew or was terminated and any previous quarters completed.

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

First Quarter

	Prior to or during the first week	During the second week	During the third week	During the fourth week	After the fourth week
Intro to Plant Science	\$395	\$296.25	\$197.50	\$98.75	\$0

Subsequent Quarters

	During the first week	During the second week	During the third week	After the third week
Soil Science I	\$341.25	\$227.50	\$113.75	\$0
Plant Propagation I: Basic Principles	\$359.25	\$239.50	\$119.75	\$0
Insect Pests of Landscape Plants	\$326.25	\$217.50	\$108.75	\$0
Soil Science II	\$296.25	\$197.50	\$98.75	\$0
Disease Identification and Management	\$356.25	\$237.50	\$118.75	\$0
Nursery and Greenhouse Measurement	\$411.75	\$274.50	\$137.25	\$0
Horticultural Techniques: Greenhouse Practices	\$269.25	\$179.50	\$89.75	\$0
Plant Propagation II: Applications	\$296.25	\$197.50	\$98.75	\$0

Although placement assistance is available, the school cannot guarantee a job to any student or graduate.

By my signature, I agree to the conditions of this agreement. I also verify that I have read and received a copy of the agreement and the school catalog.

Student Signature

Date

The agent who enrolled me was:

2141-3728

Name

Cert #

Agent Signature

Date

I have received a copy of the Student Disclosure Material.

Student Signature

Date

Authorized Agent Signature

Date

Director of Adult Education Signature

Date