

NYBG PRESS

Questions?

Call 718.817.8721 or

E-mail nybgpress@nybg.org

PERMISSION FORM FOR PREVIOUSLY PUBLISHED MATERIAL

Date _____

Name and Contact Info _____

Dear _____:

It is my understanding that _____ holds the copyright to certain material I would like to include in a book I am now preparing for publication with The New York Botanical Garden Press. I am writing to request permission to use that material as described below.

Material Requested:

Title of Book/Periodical/Journal: _____

Full Name of Author(s): _____

Volume/Issue/Edition #: _____

Date of Publication (copyright date or issue date): _____

ISSN (journals/periodicals only): _____

Illustration/Figure No. (attach a photocopy): _____

Proposed Usage:

Tentative Title of Work: _____

Author[s] or Editor [s]: _____

Publisher: The New York Botanical Garden Press

Anticipated Publication Date: _____

Tentative Price: _____

Anticipated Initial Print Run: _____

Format/Medium [e.g. hard/soft cover, electronic, etc.]: _____

Rights Requested

I request a nonexclusive license to include the material referenced above in this and all subsequent editions of the book referenced above, and in any derivative works published or prepared by me, my successors, assigns, or licensees, for distribution throughout the world. If you consent, please sign below and return to me. If you do not control the rights I have requested, or if additional permissions are necessary, kindly indicate below whom I should contact. A self-addressed, stamped envelope is enclosed for your convenience. Thank you very much for your help.

Agreed and Accepted:

Signature

Name

Address

Phone

Email

Sincerely,

Signature

Name

Address

Phone

Email