

# NYBG

## MEMBER ONLINE ACCOUNT LOGIN

### INSTRUCTIONS

#### Current or Former Members

If you are currently a Member or have been a Member since January 1, 2013, you have an existing Member online account, so there is no need to create a new account. In order to receive your complimentary Member tickets and exclusive discounts you need to **create a password** to access to your online account.

Note that only one e-mail address can be linked to a Member online account.

Please review the following steps to create your password. When you've successfully created a password, you can log into your NYBG Member online account to renew your Membership or reserve your Member tickets.

#### Questions?

E-mail [membership@nybg.org](mailto:membership@nybg.org)

1

Sign In/Create an Account

Sign In Create an Account

Email

Password

?

Create/Forgot Your Password?

First time logging in? Create an account.

Members & Patrons: Click 'Create/Forgot Your Password'

Questions? Call 718.817.8703

Corporate Partners Click Here

Sign In

Select the link "Create/Forgot Your Password?"

2

Create or Recover Password

Please check your e-mail for a verification link after submitting your information.

First Name

Last Name

Email Address

Cancel Submit

Enter Your First Name, Last Name, and e-mail address associated with your Member account and select "Submit".

A pop-up will appear "Temp Password Sent." If an error message appears please e-mail [membership@nybg.org](mailto:membership@nybg.org) for assistance.

3

NYBG

Hi Benedetta,

You have requested a new password for the account associated with this e-mail address. If this is correct, please follow the link to set a new password:

Update My Password

If you have any questions, contact the NYBG Membership Office M-F, 9 a.m.-5p.m. at 718.817.8703 or e-mail [membership@nybg.org](mailto:membership@nybg.org).

[https://www.nybg.org/?swao\\_token=ba9ca89758440dbfadaab087b96ec0](https://www.nybg.org/?swao_token=ba9ca89758440dbfadaab087b96ec0)

We look forward to seeing you soon

Go to your e-mail inbox and look for an e-mail from **membership@nybg.org**, with the subject "NYBG Password Reset." Open this e-mail and select the green button "Update My Password".

4

Update Password

Enter your info below to update your password.

New Password

Confirm New Password

Update Password

Cancel

A new pop-up window will appear, prompting you to create a password. Your password must be at least 8 characters, and include an uppercase letter, and a number. Select "Update Password" when complete.

The message "Password Change" will appear when your password is successfully changed. Select "OK".

The Sign In/Create an Account window will appear, you can login with your e-mail address and the new password created. This process can be repeated if you should ever forget your password.