

SCHOOL FOR HORTICULTURE AND LANDSCAPE DESIGN
New York Botanical Garden
2900 Southern Boulevard Bronx, NY 10458
718.817.8720

Horticultural Therapy Program

To enroll in the Horticultural Therapy program, please complete the following form. All forms can be directly emailed to Nadeen Thomas at nthomas@nybg.org, or dropped off in person at the Registration Office located in NYBG's Watson Education Building, Room 306. If you have any questions, please call the Registration office at (718) 817-8720.

Student Name: _____

Address: _____

Email Address: _____ Phone Number: _____

Date of Birth: _____ Last Four Digits of Social Security: XXX-XX-_____

The above listed school and student enter into agreement under which the student will pay tuition and fees as indicated below as well as attest to receiving a copy of the school's rules and regulations as set forth in the school catalog. The school will instruct the student in the curriculum listed below in accordance with Education Law and Commissioner's Regulations.

Program	Horticultural Therapy
Hours	289 hours (including 100 hour internship)
Tuition	\$5,427
Non-Refundable Registration Fee	\$100
Total	\$5,527
Refund Policy	Mini Refund Policy (see below for more information)

School Hours of Operation: Monday - Thursday 10am-9:15pm
Friday - Sunday 10am-5pm

Registration Office Hours of Operation: Monday - Friday 9am-5pm

Schedule

Students will enroll in at least one section of each class per quarter in a sequence similar to the one outlined below.

Qtr	Course Title	Session ID	Schedule	Select Session To Enroll	Total Course Hours *	Price
1	Intro to Horticultural Therapy	224THR301ABL	3 Tue 6/7–6/21, 4–6:30 pm & 2 Sat 6/18 & 6/25, 9 am – 2:30pm		15	\$445
		231THR301BBL	3 Tue 8/2–8/16, 4–6:30 pm & 2 Fri 8/12 & 8/19, 9 am – 2:30pm			
1	Intro to Plant Science	224HRT300BO	8 Sat 4/30–6/25 (no class 5/28), 10:30 am – 12:30 pm		16	\$435
		231HRT300FO	8 Sat 8/6–10/1 (no class 9/3), 10:30 am–12:30 pm			
1	Fundamentals of Gardening	224GAR301AO	6 Wed 4/20–5/25, 6–8 pm		12	\$325
		224GAR301B	4 Thu 5/5–6/2 (no class 5/19), 10 am–1 pm			
		224GAR301DO	6 Sat 6/18–7/30 (no class 7/2), 10 am–12 pm			
		232GAR301AO	6 Tue 10/4–11/8, 6–8 pm			
2	Horticultural Therapy for Youth with Disabilities	223THR402BBL	3 Wed 3/9–3/23 6-8:30 pm & 3 Sat 3/12–3/26, 10 am – 12:30 pm		15	\$459
		231THR402BL	3 Wed 7/6-7/20 6-8:30 pm & 2 Sun 7/10 & 7/24, 10 am (end times may vary)			
2	Horticultural Therapy for Physical Rehabilitation	224THR403ABL	2 Sat 6/4 & 6/18, 10 am–3:30 pm & 2 Tue 6/7 & 6/14, 6:30–9 pm		15	\$459
		231THR403BBL	2 Tue 9/13 & 9/20, 6:30–9 pm & 2 Sat 9/17 & 9/24, 10 am–3 pm			
2	Horticultural Therapy in Behavioral Health Settings	224THR404ABL	3 Wed 5/4 – 5/18, 6:30-9pm & 2 Sun 5/15 & 5/22, 10 am (end times may vary)		15	\$459
		224THR404BBL	3 Wed 7/6 – 7/20, 6:30-9pm & 2 Sun 7/17 & 7/24, 10 am (end times may vary)			

2	Horticultural Therapy for Older Adults	224THR401O	3 Wed 5/4–5/18, 6–8:30 pm & 3 Sat 5/7–5/21, 10 am–12:30 pm	15	\$459
		231THR401BO	3 Wed 8/3–8/17, 6–8:30 pm & 3 Sat 8/6–8/20, 10 am–12:30 pm		
3	Plant Propagation I: Basic Principles	224HRT411A	7 Mon 4/4–5/23 (no class 4/18), 10:30 am - 1:30 pm	18	\$525
		231HRT411B	6 Mon 6/6–7/25 (no class 6/20 or 7/4), 5:30–8:30 pm		
		231HRT411C	7 Thu 9/15–10/27, 10 am–1 pm		
3	Activities Analysis for Horticultural Therapy	224THR407AO	3 Tue 6/7–6/21, 6:30–9 pm & 3 Sat 6/11–6/25, 10 am–12:30 pm	15	\$459
		231THR407BO	3 Wed 9/7–9/21, 6:30–9 pm & 3 Sun 9/11–9/25, 10 am–12:30 pm		
3	Garden Design for Special Populations	224THR408ABL	4 Tue 5/3–5/24, 6–8:30 pm & 1 Sat 6/4, 10 am–3:30 pm	15	\$459
		231THR408BBL	4 Tue 8/2–8/23, 6–8:30 pm & 1 Sat 8/27, 10 am–3:30 pm		
4	Horticultural Therapy Methods & Materials	224THR406BBL	2 Sat 6/11 & 6/18, 10 am–3:30 pm & 2 Wed 6/15 & 6/22, 6–8:30 pm	15	\$484
4	Horticultural Therapy Program Management	224THR409O	4 Tue 5/3–5/24, 6:30–9 pm & 2 Sat 5/7 & 5/21, 10 am–12:30 pm	15	\$459
		231THR409AO	3 Tue 7/5–7/19, 6:30–9 pm & 3 Sat 7/9–7/23, 10 am–12:30 pm		
		231THR409BO	3 Tue 9/27–10/18 (no class 10/4), 6:30–9 pm & 3 Sat 10/1–10/22 (no class 10/8), 10 am–12:30 pm		

*Course hours do not include exam hours.

Start Date _____

Expected Graduation Date _____

Method of Payment

Payment is on a class-by-class basis and is due at the time of registration for each individual class, until the balance for the full tuition is paid.

Payment for the specific sessions listed above has been made using:

ACES-VR Voucher

Veterans Benefits

Cash

Personal Check

Credit Card

Refund Policy

A. A student who cancels within 7 days of signing the enrollment agreement receives all monies returned with the exception of the non-refundable registration fee.

B. Thereafter, a student will be liable for all of the following:

1. the non-refundable registration fee
2. the cost of any textbook or supplies accepted
 - Textbook cost for entire Horticultural Therapy program = \$200
 - Supply cost for entire Horticultural Therapy program = \$200
3. tuition liability as of the student's last date of physical attendance

Because students pay tuition on a class-by-class basis, tuition liability is based on the cost of each individual class. Total tuition liability is limited to the courses the student is enrolled in when the student withdrew or was terminated and any previous quarters completed.

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

COURSES SIX (6) WEEKS OR LESS

	1-15% complete	16-30% complete	31-45% complete	46-60% complete	more than 60% complete
Introduction to Horticultural Therapy	\$445	\$333.75	\$222.50	\$111.25	\$0
Horticultural Therapy for Exceptional Youth	\$459	\$344.25	\$229.50	\$114.75	\$0
Horticultural Therapy for Physical Rehabilitation	\$459	\$344.25	\$229.50	\$114.75	\$0
Horticultural Therapy for Older Adults	\$459	\$344.25	\$229.50	\$114.75	\$0
Horticultural Therapy in Behavioral Health Settings	\$459	\$344.25	\$229.50	\$114.75	\$0

Activities Analysis for Horticultural Therapy	\$459	\$344.25	\$229.50	\$114.75	\$0
Garden Design for Special Populations	\$459	\$344.25	\$229.50	\$114.75	\$0
Horticultural Therapy Methods and Materials	\$484	\$363	\$242	\$121	\$0
Horticultural Therapy Program Management	\$459	\$344.25	\$229.50	\$114.75	\$0

COURSES LONGER THAN SIX (6) WEEKS

	During the first week	During the second week	During the third week	After the third week
Fundamentals of Gardening	\$243.75	\$162.50	\$81.25	\$0
Introduction to Plant Science	\$326.25	\$217.50	\$108.75	\$0
Plant Propagation I: Basic Principles	\$333.75	\$222.50	\$111.25	\$0

To withdraw from a class and request a refund, please contact the Manager of Adult Education at nthomas@nybg.org or 212.302.2054. The failure of a student to immediately notify the Manager in writing of the student's intent to withdraw may delay a refund of tuition to the student pursuant to Section 5002(3) of the Education Law.

Although placement assistance is available, the school cannot guarantee a job to any student or graduate.

By my signature, I agree to the conditions of this agreement. I also verify that I have read and received a copy of the agreement and the school catalog.

Student Signature

Date

The agent who enrolled me was:

Name

Cert #

Agent Signature

Date

I have received a copy of the Student Disclosure Material.

Student Signature

Date

Authorized Agent Signature

Date

Director of Adult Education Signature

Date