

SCHOOL FOR HORTICULTURE AND LANDSCAPE DESIGN
 New York Botanical Garden
 2900 Southern Boulevard Bronx, NY 10458
 718.817.8720

**Horticulture Program
 Track 1: Plant Production**

To enroll in the Horticulture Track 1: Plant Production program, please complete the following form. All forms can be directly emailed to Nadeen Thomas at nthomas@nybg.org, or dropped off in person at the Registration Office located in NYBG's Watson Education Building, Room 306. If you have any questions, please call the Registration office at (718) 817-8720.

Student Name: _____

Address: _____

Email Address: _____ Phone Number: _____

Date of Birth: _____ Last Four Digits of Social Security: XXX-XX-_____

The above listed school and student enter into agreement under which the student will pay tuition and fees as indicated below as well as attest to receiving a copy of the school's rules and regulations as set forth in the school catalog. The school will instruct the student in the curriculum listed below in accordance with Education Law and Commissioner's Regulations.

Program	Horticulture Track 1: Plant Production
Hours	158 hours
Tuition	\$4,343
Non-Refundable Registration Fee	\$100
Total	\$4,443
Refund Policy	Quarter Refund Policy (see below for more information)

School Hours of Operation: Monday - Thursday 10am-9:15pm
 Friday - Sunday 10am-5pm

Registration Office Hours of Operation: Monday - Friday 9am-5pm

Schedule

Students will enroll in at least one section of each class per quarter in a sequence similar to the one outlined below.

Qtr	Course Title	Session ID	Schedule	Select Session To Enroll	Total Course Hours*	Price
1	Introduction to Plant Science	224HRT300BO	8 Sat 4/30–6/25 (no class 5/28), 10:30 am – 12:30 pm		16	\$435
		231HRT300FO	8 Sat 8/6–10/1 (no class 9/3), 10:30 am – 12:30 pm			
1	Soil Science I	223HRT301E	7 Wed 3/23–5/4, 10:30 am–1:30 pm		18	\$495
		231HRT301D	7 Wed 9/21–11/9 (no class 10/5), 10:30 am–1:30 pm			
1	Disease Identification and Management	224HRT481ABL	4 Wed 4/20–5/11, 6:15–8:30 pm, and 3 Sat 4/23–5/7, 10 am–1 pm		18	
		224HRT481BBL	4 Wed 6/8–6/29, 6:15–8:30 pm, and 3 Sat 6/11–6/25, 10 am–1 pm			
1	Plant Propagation I: Basic Principles	224HRT411A	7 Mon 4/4–5/23 (no class 4/18), 10:30 am – 1:30 pm		18	\$525
		231HRT411B	6 Mon 6/6–7/25 (no class 6/20 or 7/4), 5:30–8:30 pm			
		231HRT411C	7 Thu 9/15–10/27, 10 am–1 pm			
2	Nursery and Greenhouse Management**	HRT491			24	\$605
3	Horticultural Techniques: Greenhouse Practices**	HRT312			15	\$395
3	Soil Science II: Chemistry and Nutrition	224HRT302	7 Wed 5/18–6/29, 10 am–1pm		18	\$445
3	Plant Propagation II: Applications**	HRT412			13	\$469

4	Insect Pests of Landscape Plants	224HRT381ABL	4 Thu 5/19 – 6/9, 6:15 – 8:30 pm and 3 Sun 5/22 – 6/12 (no class 5/29), 10 am – 1 pm		18	\$479
		231HRT381BBL	4 Tue 7/5 – 7/26, 6:25 – 8:30 pm and 3 Sat 7/9 – 7/23, 10 am – 1 pm			

*Course hours don't include exam hours

**Courses offered in the Winter-Fall Catalog

Start Date _____

Expected Graduation Date _____

Method of Payment

Payment is on a class-by-class basis and is due at the time of registration for each individual class, until the balance for the full tuition is paid.

Payment for the specific sessions listed above has been made using:

___ ACCES-VR Voucher

___ Veterans Benefits

___ Cash

___ Personal Check

___ Credit Card

Refund Policy

A. A student who cancels within 7 days of signing the enrollment agreement receives all monies returned with the exception of the non-refundable registration fee.

B. Thereafter, a student will be liable for all of the following:

1. the non-refundable registration fee
2. the cost of any textbook or supplies accepted
 - Textbook cost for entire Horticulture Track 1 program = \$700
 - Supply cost for entire Horticulture Track 1 program = \$300
3. tuition liability as of the student's last date of physical attendance

Because students pay tuition on a class-by-class basis, tuition liability is based on the cost of each individual class. Total tuition liability is limited to the courses the student is enrolled in when the student withdrew or was terminated and any previous quarters completed.

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

First Quarter

	Prior to or during the first week	During the second week	During the third week	During the fourth week	After the fourth week
Intro to Plant Science	\$435	\$326.25	\$217.50	\$108.75	\$0

Subsequent Quarters

	During the first week	During the second week	During the third week	After the third week
Soil Science I	\$371.25	\$247.50	\$123.75	\$0
Disease Identification and Management	\$371.25	\$247.50	\$123.75	\$0
Plant Propagation I: Basic Principles	\$393.75	\$262.50	\$131.25	\$0
Nursery and Greenhouse Measurement	\$453.75	\$302.50	\$151.25	\$0
Horticultural Techniques: Greenhouse Practices	\$296.25	\$197.50	\$98.75	\$0
Soil Science II	\$333.75	\$222.50	\$111.25	\$0
Plant Propagation II: Applications	\$351.75	\$234.50	\$117.25	\$0
Insect Pests of Landscape Plants	\$359.25	\$239.50	\$119.75	\$0

To withdraw from a class and request a refund, please contact the Manager of Adult Education at nthomas@nybg.org or 212.302.2054. The failure of a student to immediately notify the Manager in writing of the student's intent to withdraw may delay a refund of tuition to the student pursuant to Section 5002(3) of the Education Law.

Although placement assistance is available, the school cannot guarantee a job to any student or graduate.

By my signature, I agree to the conditions of this agreement. I also verify that I have read and received a copy of the agreement and the school catalog.

Student Signature

Date

The agent who enrolled me was:

Name Cert #

Agent Signature Date

I have received a copy of the Student Disclosure Material.

Student Signature Date

Authorized Agent Signature Date

Director of Adult Education Signature Date