ABOUT THE COVER: The artwork throughout the catalog is by Virginia-based textile artist HILLARY WATERS FAYLE, who creates intricate mandalas with botanical materials and uses traditional techniques to meticulously embroider designs onto found natural objects. From simple lines to fully rendered florals, her artwork is a practice rooted in sustainability. Learn more about her work by visiting her website: hillarywfayle.com.
## Calendar

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<th>HOLIDAYS</th>
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| JANUARY     | New Year’s Day  
Martin Luther King Day weekend | Winter term begins                |
| FEBRUARY    | Lincoln’s Birthday  
Presidents’ Day weekend       |                                   |
| MARCH       |                                              |                                   |
| APRIL       |                                              | Spring term begins                |
| MAY         | Memorial Day                                   |                                   |
| JUNE        | Juneteenth                                     | Graduation for those who have completed their Certificates |
| JULY        | Independence Day                              | Summer term begins                |
| AUGUST      |                                              |                                   |
| SEPTEMBER   | Labor Day weekend                             |                                   |
| OCTOBER     | Federal Holiday                               | Fall term begins                  |
| NOVEMBER    | Election Day  
Thanksgiving and the following Friday |                                   |
| DECEMBER    | Christmas week                                |                                   |
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School Staff

DIRECTOR

The School's operations are managed by Lisa Whitmer, the Director of the School of Horticulture & Landscape Design. Lisa brings a wealth of expertise to The New York Botanical Garden, as she has worked as a teacher and an educational program director for 20 years, fostering students' curiosity and critical thinking in content areas as diverse as video production, history, and robotics for organizations including BRIC Arts Media Bklyn, Tribeca Teaches, Adobe Youth Voices, RoboFun, and Aragon High School.

INSTRUCTORS

Daryl Beyers
Daryl Beyers, brings over 20 years’ experience designing residential gardens and private estates to NYBG. Beyers has gone from the self-described “the guy pushing the wheelbarrow” to the owner of his own design business and an accomplished garden writer. He's a former editor at Fine Gardening, and his articles have been featured in HGTV Magazine and in Martha Stewart Living, where he also served as Contributing Editor.

Mark Bunnell
Mark Bunnell, RLA, is a partner in the landscape architecture firm Quennell Rothschild & Partners. He has more than 32 years of experience designing and restoring public and private landscapes in New York City and beyond, including current projects for Pershing Square in Manhattan and Fowler Square in Brooklyn. Many of his projects have involved collaboration with artists, including Maya Lin, Alison Saar, and Xu Bing. His work also includes campus design projects for Sarah Lawrence College, Trinity College, and Colgate, Duke, and Brown Universities.

Katherine Brechner
Kathy Brechner, MBA, HTR, is a Registered Horticultural Therapist through the American Horticultural Therapy Association and received her original HT Certificate from the New York Botanical Garden. Her BA in Geology and a Certificate in Permaculture Design bring another aspect of nature education to her Horticultural Therapy and gardening work. She owns Lasting Nature, a company offering Horticulture Therapy programs for all ages and stages. Based in Sante Fe, Brechner serves on the Friends of Santa Fe Master Gardeners foundation board and volunteers with the Santa Fe Botanical Garden.

Steven Conaway
Steve Conaway, Ph.D. is the Assistant Director of Horticulture at Wave Hill, where he focuses on the health and beauty of the gardens, greenhouses, and woodlands. Conaway developed an early passion for plant science and sustainability working in crop diversity preservation on New England farms. He studied environmental horticulture at the University of New Hampshire where he helped implement the campus-wide composting program.

Pat Czarnecki
Pat Czarnecki, HTR, MBA, received a Certificate in Horticultural Therapy from the New York Botanical Garden and maintains professional registration by the American Horticultural Therapy Association. She is a licensed teacher in Horticulture by The New York State Education Department and owner of GreEn'ergy, LLC—a horticultural therapy and garden service for people of all ages and abilities in the NY/NJ metro area. Pat is a public speaker on the many benefits of horticultural therapy, a certified Paraprofessional with specialty in Autism, Master Gardener through Rutgers University, and past Board member of the Mid-Atlantic Horticultural Therapy Network, Inc.

Leslie Day
Leslie Day has been a science educator for 20 years with a doctorate in science education from Columbia University. Day is also a New York City naturalist and author of Field Guide to the Natural World of New York City, Field Guide to the Street Trees of New York City, Field Guide to the Neighborhood Birds of New York City, and her latest book Honeybee Hotel: the Waldorf Astoria’s Roof Garden and the Heart of New York City.

Phyllis D'Amico
Phyllis D'Amico, HTM, is a registered horticultural therapist with the American Horticultural Therapy Association and has worked in the field for over 25 years with children and adults of all ages and abilities. D'Amico has created an award-winning horticultural therapy program for special needs students at the New Jersey Regional Day School in Newark, where she is the Lead Science Teacher and Horticultural Therapist. D'Amico earned a Certificate in Horticultural Therapy from the New York Botanical Garden, where she has been an instructor for 30 years.
Valerie D’Antonio
Valerie D’Antonio, APLD, holds a Certificate in Landscape Design from the New York Botanical Garden. She is the principal and owner of D’Antonio Landscape Designs, Inc. which specializes in residential garden design, installation, maintenance, garden coaching and consultation.

Alice Eckerson
Alice Eckerson, RLA, ASLA, is owner of the landscape architecture firm Eckerson Design Associates in Fairfield, Conn., which specializes in residential site planning and design.

Stacie Ellickson-Hastie
Stacie Ellickson, LLA, is a Senior Landscape Architect and certified arborist at MNLA. A native of Iowa, she received her Bachelor of Landscape Architecture from Iowa State University and practiced in Des Moines prior to moving to New York City in 2015. With over 10 years of experience, Ellickson has managed a variety of project types at different scales and has a passion for finding solutions and details that make each project unique.

Michael Hagen
Michael Hagen is the NYBG Curator of the Native Plant Garden and the Rock Garden. He previously served as Staff Horticulturist for Stonecrop Gardens in Cold Spring, NY and Garden Manager at Rocky Hills, in Mt. Kisco, a preservation project of the Garden Conservancy.

Sarah Hettinger
Sarah Hettinger is a graduate of New York University in England with a degree in Historic and Sustainable Architecture. She’s worked as an Assistant Conservation Officer to the Planning Division in the London Borough of Lambeth, contributing to the preservation of several historic sites through English Heritage and the National Trust for Historic Preservation. She is currently the Manager of the Lionel Goldfrank III Institutional Mapping Department at NYBG.

Jessica Hoch
Jessica Hoch is the Senior Manager of Environmental Partnerships at Natural Areas Conservancy. She plans and implements ecological data collection in NYC’s natural areas and manages the Conservancy’s field ecology internship program. Jessica holds a bachelor’s degree in geography from McGill University and a master’s in ecology from Columbia University.

David Holzman
David Holzman received a Master of Landscape Architecture from the University of Virginia, and a B.A. in Gender Studies from the University of Chicago. He teaches various courses for New York University’s Sustainable Urban Environments program on topics ranging from green roofs to urban water. Holzman worked for a variety of design-build and architecture firms before launching his own independent design practice, Peduncle (Pedunclestudio.com).

Abby Jaroslow
Abby Jaroslow, HTR, CH manages the Sachs Conservatory at MossRehab. She designed the gardens and developed an extensive and integrated HT program. She collaborates with the treatment teams, serving individuals recovering from Brain and Spinal Cord Injuries, Stroke, Amputation and Complex Neurological Conditions.

Mark Kokinchak
Mark Kokinchak has a degree in Environmental Horticulture from UCONN and has earned a state issued Custom Grounds 3A and Arborist 3D licensing. He has over 35 years of experience in landscaping, tree and shrub maintenance, as well as turf management. His emphasis has been on fertility, cultural practices, and the control of insects and diseases.

Hilda Krus
Hilda Mechthild Krus is the Director of the Horticultural Society of New York’s Greenhouse Program on Rikers Island Correctional Facility. Together with her team, she provides women, men and young adults who are incarcerated with horticultural therapy, class room horticultural training and applied education as well as year-round hands-on experience in horticulture. Hilda trains and supervises Horticultural Therapy students as well as Interns from related fields. Hilda is a registered Horticultural Therapist (HTR) and Social Worker (MSW, University of Essen, Germany). She has served on the board of the American Horticultural Therapy Association (AHTA).

David Laswell
David Laswell is the Gardener for the Burn Family Lilac Garden and the Steinhardt Maple Collection at NYBG. He has received an AAS from SUNY Cobleskill in Recreational Area and Sports Field Management. David also holds a BS from the University of Rhode Island in Urban Horticulture and Turfgrass Management.

Bill Logan
Bill Logan is an ISA-certified arborist, a member of the American Society of Consulting Arborists, founder and president of Urban Arborists, Inc., and author of four acclaimed books: Dirt, Oak, Air, and the most recent, Sprout Lands: Tending the Endless Gift of Trees.

George Lozefski
George Lozefski is the Laboratory Manager and Field & Education/Outreach Coordinator at the NYC Urban Soils Institute. As a dedicated and passionate scientist and educator, Lozefski has conducted environmental research at Columbia University’s Lamont Doherty Earth Observatory and has been teaching Geoscience courses at Brooklyn College for over 10 years. He conducts soil science and soil testing workshops and provides training in soil quality test evaluations for academic and community settings. He received his B.S. Geology from Queens College, CUNY and a M.A. Environmental Science at Brooklyn College, CUNY.

Dave McConnell
Dave McConnell, BLA, approaches landscape architecture from a fine arts and traditional architecture background. He has been involved with the design and construction of scores of projects throughout the city, including Concrete Plant Park, portions of the Bronx River Greenway and Hudson River Park Greenway, Yankee Stadium, Washington Square Park, Pelham Parkway Malls, and numerous smaller parks and playgrounds.

Anne Meore
Anne Meore, LMSW, HTR, is a licensed Master Social Worker and a registered horticultural therapist. She earned a Certificate in Horticultural Therapy from the New York Botanical Garden in 2007; a Certificate in Permaculture Design from Oregon State University; a BA in Psychology & Elementary Education from Bethany College; an MA in School Guidance Counseling from New York University; and an MSW from Fordham University. Currently, Meore is the Coordinator of the Garden Ministry at Bon Secours Charity Health System and an instructor at The Edible Academy at NYBG; owns Plantropy, LLC; serves on the Board of Directors of the Mid-Atlantic Horticultural Therapy Association, Inc.; and works in the Horticultural Therapy Greenhouse Program at Bergen Regional Medical Center.
Caitlin Merritt
Caitlin Merritt finds a great source of her enthusiasm and designs from the intersections of aesthetics, history and culture. In addition to teaching at the New York Botanical Garden, Caitlin teaches classes in philosophy, intellectual history and great books at Sacred Heart University in Fairfield, Connecticut. She has earned her bachelor of arts in Philosophy at the College of the Holy Cross and her Master’s at Boston College.

Nancy Minich
Nancy A. Minich, HTR, RLA, ASLA, MLA, is a registered horticultural therapist and landscape architect, with a Masters in Landscape Architecture. She is the principal of NAM Planning & Design, LLC, a consulting landscape architecture and horticultural therapy firm focusing on regenerative landscapes and therapeutic program design.

Adam Molinski
Adam Molinski, PLA, ASLA is a licensed landscape architect and ISA certified arborist. He is a senior designer at Hargreaves Associates and holds a Master of Landscape Architecture from UC Berkeley and a B.S. in Film from Boston University. He has over 6 years of professional experience spanning across the disciplines of landscape architecture, architecture and urban design.

Timothy Nolan
Tim Nolan runs Gardens By Design, a landscape and garden design firm, and works as a horticultural consultant for designers, primarily in New York City and the Hudson Valley. He holds a Horticulture Certificate in Sustainable Garden Design from the New York Botanical Garden.

Julian Picciano
Julian Picciano graduated from Purdue University in 2010 with a degree in Forestry. He spent four years as a climber and plant healthcare technician before becoming a climber/pruner and then a forester with the NYC Parks Department.

Elizabeth Poccia
Elizabeth Poccia received a Certificate in Landscape Design from the New York Botanical Garden. She is a former Assistant Designer at LDAW Landscape Architecture, where she was involved in high end residential design. She is passionate about using graphics as a tool to communicate reality to plan.

Michael Ruggiero
Michael Ruggiero is the horticulturist at Matterhorn Nursery in Spring Valley, N.Y. Former Senior Curator of Horticulture and a long-time instructor at the New York Botanical Garden, he lectures and writes on gardening topics and has authored several books.

Vincent Simeone
Vincent Simeone has worked for many years in public horticulture and is currently the Director at Planting Fields Arboretum State Historic Park. He also leads garden tours all over the world with Allan Armitage. Vincent serves on several committees including the Gold Medal Plant Award Committee and the LINLA Landscape Awards Committee.

Mobee Weinstein
Mobee Weinstein is Foreman of Gardeners at the New York Botanical Garden, holds a BS in Plant Studies from Lehman College, and is a graduate of the School of Professional Horticulture. She is a NOFA-accredited Organic LandCare Professional and has more than 30 years of experience.

Matthew Wichrowski
Matthew Wichrowski, MSW, HTR, has been practicing horticultural therapy at NYU-Langone Medical Center for 20 years, where he is Senior Horticultural Therapist, and a clinical assistant professor of rehabilitation medicine at the NYU School of Medicine. He lectures nationally and internationally and publishes regularly in a variety of media on the effects of nature on human health and well-being, the focus of his research interests. He also co-authored the book, The Glass Garden: A Therapeutic Oasis in New York City, which won the 2015 AHTA Publication Award.

Jessica Zavaglia
Jessica Zavaglia holds a Certificate in Landscape Design from NYBG and is co-owner and principal of Zavaglia Associates, a landscape design & development firm serving Westchester County, NYC, and lower Fairfield County, CT.

INSTRUCTOR BIOS CAN BE FOUND ONLINE AT NYBG.ORG/ADULTED
Horticulture

Develop the vital skills needed to protect and manage sustainable landscapes, maintain healthy trees, design attractive gardens, and produce landscape plants. Enroll in a single class or pursue a Horticulture Certificate.

THE CERTIFICATE PROGRAM

Increasing concerns for environmental quality, conservation, and restoration are driving jobs nationwide at landscaping companies, nurseries and garden centers, public parks, botanical gardens, and private estates. The NYBG Horticulture Certificate is a NY State-licensed credential that helps professionals to enhance their profiles and individuals to pursue new green careers. Taught by landscape and horticulture experts, this unique program blends classroom theory with field studies in the Garden's historic landscape, offering a high standard of training in four areas of concentration: Plant Production, Sustainable Landscape Management, Arboriculture, and Sustainable Garden Design.
CERTIFICATE REQUIREMENTS

**Plant Production**  TRACK 1

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**Arboriculture**  TRACK 3

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**Sustainable Garden Design**  TRACK 4

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*Course hours do not include exam hours
**Courses offered in the Fall–Winter Catalog
P Courses with a prerequisite before you can register

For professional organizations, see p. 20.

QUESTIONS? CONTACT PROGRAM COORDINATOR
CHARLES YURGALEVITCH, PH.D.,
AT HRTCOORDINATOR@NYBG.ORG

REGISTER ONLINE AT NYBG.ORG/ADULTED OR CALL 718.817.8720
CERTIFICATE CLASSES
Open to Non-Certificate students

INTRODUCTION TO PLANT SCIENCE
ALL TRACKS
This user-friendly intro course surveys the major plant groups—flowering plants, conifers, ferns, and bryophytes—focusing on their form and structure. Become botanically literate and gain practical experience in dissecting and analyzing plant structures.  

$395/$435

8 Saturdays, 4/30–6/25 (no class 5/28), 10:30 am–12:30 pm
Leslie Day, Ph.D. | Online | 224HRT300BO

8 Saturdays, 8/6–10/1 (no class 9/3), 10:30 am–12:30 pm
Leslie Day, Ph.D. | Online | 231HRT300FO

SOIL SCIENCE I ALL TRACKS
Soil is a dynamic, living organism and the very foundation of sustainable horticulture and agriculture. This course focuses on the texture, structure, density, and color of different soils and the dynamic relationship that exists among soil, water, and plants. Through lectures and at-home labs, learn irrigation and drainage techniques and explore how soil, organic matter, and microbiology relate to plant health and soil conservation.  

$455/$495

7 Wednesdays, 3/23–5/4, 10:30 am–1:30 pm
George Lozefski | NYBG | 223HRT301E

7 Wednesdays, 9/21–11/9 (no class 10/5), 10:30 am–1:30 pm
George Lozefski | NYBG | 231HRT301D

SOIL SCIENCE II: CHEMISTRY AND NUTRITION TRACKS 1, 2, & 3
Go beyond basic soil chemistry and examine how a soil’s pH affects what nutrients are available to plants. Explore the ionic exchange capacities of soil, the complex nitrogen cycle, and the effects of composted soil amendments and fertilizers. Discover how soil and plant tissue tests can help monitor plant nutrition and health.  

$395/$445

7 Wednesdays, 5/18–6/29
George Lozefski | NYBG | 224HRT301F

7 Thursdays, 9/15–10/27
Mobee Weinstein | NYBG | 231HRT301A

MATHEMATICS FOR HORTICULTURISTS TRACK 2
This course is designed for horticulturists who are responsible for maintaining outdoor landscapes. We will cover how to calculate area to help estimate plant and soil needs, apply rates for fertilizers, and calculate amounts of soil amendments.  

$149/$165

3 Mondays, 3/14–3/28, 5–7 pm
Mobee Weinstein | Online | 223HRT356O

LANDSCAPE MANAGEMENT TRACK 2
Examine sustainable techniques for managing and maintaining commercial and residential landscapes. Develop programs that reduce adverse effects on the environment, including alternative approaches to conventional lawn management.  

$579/$635

9 Thursdays, 3/17–5/12, 4:30–7:30 pm
David Laswell | NYBG | 223HRT443

PLANT PROPAGATION I TRACK 1
Learn principles and techniques of plant propagation by seed and cuttings. Explore basic sexual and asexual propagation, focusing on fruit development, seedling production, root initiation, stem and leaf cuttings, and layering.  

$479/$525

7 Mondays, 4/4–5/23 (no class 4/18), 10:30 am–1:30 pm
Michael Ruggiero | NYBG | 224HRT411A

6 Mondays, 6/6–7/25 (no class 6/20 or 7/4), 5:30–8:30 pm
Mobee Weinstein | NYBG | 231HRT411B

7 Thursdays, 9/15–10/27, 10 am–1 pm
Michael Ruggiero | NYBG | 231HRT411C

LANDSCAPE PLANTS: SPRING TREES AND SHRUBS TRACK 3 & 4
Learn the identification, classification, and landscape use of spring-flowering trees and shrubs. Major plant groups include Magnolia, Malus, Prunus, Viburnum, and other genera, which are particularly ornamental in spring.  

$295/$325

6 Fridays, 4/8–5/20 (no class 4/29), 10:30 am–12:30 pm
Vincent Simeone | NYBG & Online | 224HRT334ABL

HORTICULTURAL TECHNIQUES: LANDSCAPE GARDENING TRACK 2
Learn the basics of ecologically-appropriate landscape gardening. Topics include soil preparation, efficient watering and fertilization, planting and transplanting, cultivation, and plant maintenance.  

$455/$495

6 Tuesdays, 4/12–5/17 (rain date 5/24), 4:30–7:30 pm
Mobee Weinstein | NYBG | 224HRT331L

PLANT COMMUNITIES TRACK 4
Fundamentally change the way you view natural landscapes by learning about the complex factors that inform which plants grow in what combinations. Understanding how and why these plant communities form will help you design beautiful landscapes that are more resilient, diverse, and harmonious.  

$169/$185

2 Tuesdays, 5/17 & 5/24, 6–7:30 pm and Saturday, 5/21, 9:30 am–12:30 pm
Jessica Hoch | NYBG & Online | 224HRT353ABL

2 Wednesdays, 9/14 & 9/21, 6–7:30 pm and Saturday 9/17, 10 am–1 pm
Jessica Hoch | NYBG & Online | 231HRT353BBL
PLANTS FOR LANDSCAPING TRACK 4
Choose the right plant for the right place, based on site-specific design and maintenance criteria. Learn landscape values such as size, texture, color, and flowering and fruiting seasons. Review trees, shrubs, groundcovers, annuals, and perennials suitable for this region. Prerequisite: Intro to Plant Science $475/$495

4 Wednesdays, 4/20–5/11, 6:15–8:30 pm
Mark Kokinchak | NYBG & Online | 224HRT481ABL

4 Wednesdays, 4/27–6/8, 6:15–8:30 pm, and
3 Saturdays, 6/11–6/25, 10 am–1 pm
Mark Kokinchak | NYBG & Online | 224HRT481BBL

LANDSCAPE PLANTS: SPRING PERENNIALS TRACK 4
This course is designed for horticulturists and gardeners who are familiar with the basic culture of perennials. Study how to identify, classify, and use 60 spring-blooming perennials in the landscape. Prerequisite: Intro to Plant Science $219/$239

4 Tuesdays, 5/3–5/24, 10 am–12:15 pm
Michael Ruggiero | NYBG & Online | 224HRT336BBL

SUSTAINABLE GARDEN CARE TRACK 4
Explore how to create a healthy garden while supporting biodiversity and conserving resources. We'll discuss ways to minimize water usage, effectively handle stormwater, create a healthy soil food web, and use non-toxic alternatives to maintain optimal plant health. Prerequisites: Intro to Plant Science and Soil Science I | $195/$215

4 Mondays, 4/25–5/16, 6–8 pm
Steve Conaway | Online | 224HRT395AO

4 Mondays, 9/12–10/17 (no class 9/26 & 10/10), 6–8 pm
Steve Conaway | Online | 231HRT395BO

DISEASE IDENTIFICATION & MANAGEMENT TRACKS 1, 2, & 3
Learn common diseases of woody and herbaceous ornamentals and turfgrass, and the cultural, biological, and least-toxic strategies for their control. Prerequisite: Intro to Plant Science $475/$495

3 Saturdays, 4/23–5/7, 10 am–1 pm
Michael Ruggiero | NYBG & Online | 224HRT341ABL

3 Saturdays, 6/11–6/25, 10 am–1 pm
Mark Kokinchak | NYBG & Online | 224HRT481BBL

INSECT PESTS OF LANDSCAPE PLANTS TRACKS 1, 2, & 3
Learn to identify the insects common to the northeastern United States that feed on woody and herbaceous plants and the damage that they cause. Study how to judge the severity of an infestation and to select and implement control measures based on the insect’s biology. Prerequisite: Intro to Plant Science $435/$479

4 Thursdays, 5/19–6/9, 6:15–8:30 pm and
3 Sundays, 5/22–6/12 (no class 5/29), 10 am–1 pm
Mark Kokinchak | NYBG & Online | 224HRT381ABL

4 Tuesdays, 7/5–7/26, 6:15–8:30 pm and
3 Saturdays, 7/9–7/23, 10 am–1 pm
Mark Kokinchak | NYBG & Online | 231HRT381BBL

TREE CLIMBING FOR ARBORISTS TRACK 3
This course is designed for people interested in arboriculture. Learn techniques such as rope setting, knot tying, body thrusting, double-crotchting, foot locking, and limb walking. The goal of the course is for each student to improve his or her climbing skills. Taught on Garden grounds, this class offers expert instruction and critique. Wear comfortable clothing, sturdy work or hiking boots, and light leather or cloth gloves. All other equipment is provided. $425/$469

3 Saturdays, 9/17–10/1, 9 am–2:30 pm
Julian Picciano and Francisco D’Avila | NYBG | 231HRT304

FALL TREES AND SHRUBS TRACK 3
Explore how to identify and use shade trees and shrubs that are native to and thrive in our region, including Acer, Quercus, and Viburnum, which are particularly ornamental in fall. Prerequisite: Intro to Plant Science | $295/$325

7 Saturdays, 9/24–11/12 (no class 10/8), 10 am–12 pm
Timothy Nolan | NYBG & Online | 231HRT331ABL

BUSINESS PRACTICES FOR THE LANDSCAPE PROFESSIONAL TRACK 2
Study how to effectively organize and operate a small landscape business that will sustain itself and earn a profit. Learn how to attract new clients, position oneself in a crowded market, and choose the right type of business model. Gain experience in preparing proposals and contracts, pricing services and materials, and creating budgets. You will walk away from this class with a basic plan to guide you in creating a successful business. $295/$305

6 Fridays, 9/23–10/28, 10:15 am–12:15 pm
Jessica Zavaglia | Online | 231LAN457O

LATE SEASON PERENNIALS & GRASSES TRACK 4
This course is designed for horticulturists and gardeners who are familiar with the basic culture of perennials. Learn the identifying characteristics, classification, scientific and common names, and landscape uses of approximately 60 summer- and fall-blooming native and non-native perennials and grasses. Prerequisite: Intro to Plant Science $295/$325

6 Tuesdays, 9/13–10/25 (no class 9/27), 4–6 pm
Michael Hagen | NYBG | 231HRT338A

3 Saturdays, 9/10–10/15 (no class 9/17, 9/24, 10/8), 9:30 am–12:30 pm, and 3 Wednesdays, 9/14–10/5 (no class 9/21), 6–7:30 pm
Michael Ruggiero | NYBG & Online | 231HRT338BBL

INSTRUCTOR BIOS CAN BE FOUND ONLINE AT NYBG.ORG/ADULTED
If you have a passion for plants and helping people, then pursue horticultural therapy and learn how to bring people and the natural environment together for healing purposes. Acquire the therapeutic skills and horticultural techniques needed to serve a broad population of people in need. Enroll in a single class or pursue a Horticultural Therapy Certificate.

THE CERTIFICATE PROGRAM

Respected nationwide, the NYBG Horticultural Therapy Certificate Program helps students begin or complement their careers through an in-depth exploration of skills and innovative methods that use plants and the growing environment to heal and rehabilitate people. Practicing horticultural therapists train students to design, implement, and operate programs for individuals and groups across a variety of health care settings and human services programs.

Upon completion of the program, students will:

- Understand the characteristics and etiologies of the various populations served by horticultural therapy.
- Demonstrate skills in goal setting, activity planning, risk management, evaluation methods, plant selection, and accessible design.
- Prepare proposals to deliver horticultural therapy programs in various venues, including public settings, not-for-profit organizations, private companies, and independent contracting services.
CERTIFICATE REQUIREMENTS

Certificate students must complete 189 course hours, 8 site visit hours, and a 100-hour internship. After completing a minimum of six Horticultural Therapy courses, students should contact the Program Coordinator to arrange their internship.

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<th>Course</th>
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<td>Horticultural Therapy Methods and Materials</td>
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<td>Activities Analysis for Horticultural Therapy</td>
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<td>Plant Propagation I: Basic Principles</td>
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<td>Horticultural Therapy Program Management</td>
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<td>Horticultural Therapy Site Visits (see note below)</td>
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Site Visits

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<td>Good Samaritan Regional Medical Center</td>
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<tr>
<td>NYU Langone Medical Center, Therapeutic Horticulture Services</td>
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During the pandemic, we will offer limited trips to observe working programs at hospitals and other institutions. Site visits remain a Certificate requirement, and we plan to resume scheduling more of them as soon as it is safe to do so.

Courses with a prerequisite before you can register

Phyllis D’Amico, HTM, Program Coordinator
Anne Meore, HTR, Program Advisor

QUESTIONS? CONTACT PROGRAM COORDINATOR
PHYLLIS D’AMICO, HTM, AT THRCOORDINATOR@NYBG.ORG

COLLEGE CREDIT RECOMMENDATION

Please note that Horticultural Therapy courses that begin in November 2022 or later will not be eligible for college credit through the National College Credit Recommendation Service (NCCRS).

Horticultural Therapy (THR) courses that have been completed before November 2022 will continue to be eligible for one college credit per course, provided a passing grade of C or better was received. NYBG recommends applying for college credit for all courses completed before November 2022 as soon as possible. There are two associated fees: a $45 administrative fee to NYBG and a $52 application & transcript fee to Excelsior. For more information, call the Registration Office at 718.817.8720.

Once college credit has been obtained, any of the nine Horticultural Therapy courses successfully completed before November 2022 can be applied toward voluntary Professional Registration through the American Horticultural Therapy Association (AHTA). See p. 20 for more information.

FUNDAMENTALS OF GARDENING

Explore the basics of successful, environmentally friendly gardening. Topics include soils and their improvement, seed sowing, vegetative propagation, planting, pruning, watering, weeding, mulching, and disease and pest control. | $295/$325

6 Wednesdays, 4/20–5/25, 6–8 pm | Daryl Beyers | Online | 224GAR301AO

4 Thursdays, 5/5–6/2/ (no class 5/19), 10 am–1 pm, Michael Ruggiero | New Canaan | 224GAR301B

6 Saturdays, 6/18–7/30 (no class 7/2), 10 am–12 pm | Daryl Beyers | Online | 224GAR301DO

6 Tuesdays, 10/4–11/8, 6–8 pm | Daryl Beyers | Online | 232GAR301AO

INTRODUCTION TO HORTICULTURAL THERAPY

Explore the plant-people relationships and scientific research that are the foundations of horticultural therapy. Review current hort therapy programs, and the cognitive, physical, psychological, and social benefits of plants and plant-related activities for various populations. Build disability awareness and therapeutic skills. | $395/$445

3 Tuesdays, 6/7–6/21, 4–6:30 pm & 2 Saturdays, 6/18 & 6/25, 9 am | Anne Meore, HTR | NYBG & Online | 224THR301ABL

3 Tuesdays, 8/2–8/16, 4–6:30 pm & 2 Fridays, 8/12 & 8/19, 9 am | Anne Meore, HTR | NYBG & Online | 231THR301BBL

HORTICULTURAL THERAPY FOR YOUTH WITH DISABILITIES

Gain insights into the causes and characteristics of developmental, sensory, physical, behavioral, and learning disabilities in children and adolescents. Learn to implement horticultural therapies that meet a range of goals in programs for preschool through high school. Explore brain-based research, and activities that can improve perceptual development and the learning process. | $419/$459

3 Wednesdays, 3/9–3/23, 6–8:30 pm & 3 Saturdays 3/12–3/26, 10 am–12:30 pm | Phyllis D’Amico, HTM | NYBG & Online | 223THR402BBL

3 Wednesdays, 7/6–7/20, 6–8:30 pm & 2 Sundays, 7/10 & 7/24, 10 am | Phyllis D’Amico, HTM | NYBG & Online | 231THR402BL

GARDEN DESIGN FOR SPECIAL POPULATIONS

Learn the latest research in therapeutic garden design, common design principles, and the issues and accommodations needed to create, renovate, and evaluate effective gardens for groups with special needs. | $419/$459

4 Tuesdays, 5/3–5/24, 6–8:30 pm & 1 Saturday, 6/4, 10 am–3:30 pm | Nancy Minich, HTR, RLA | NYBG & Online | 224THR408ABL

4 Tuesdays, 8/2–8/23, 6–8:30 pm & 1 Saturday, 8/27, 10 am–3:30 pm | Nancy Minich, HTR, RLA | NYBG & Online | 231THR408BBL
HORTICULTURAL THERAPY PROGRAM MANAGEMENT

Learn how to design and implement a horticultural therapy program in the private or public sector. Gain skills in developing program proposals, writing protocols, establishing evaluation methods and record-keeping policies, and managing staff and volunteers. Topics in business practices will include budget development and management, legal aspects of business establishment, and fundraising. Prerequisite: Youth with Disabilities, Older Adults, Physical Rehab, Activities Analysis and Behavioral Health Settings | $419/$459

■ 4 Tuesdays, 5/3–5/24, 6:30–9 pm & 2 Saturdays, 5/7 & 5/21, 10 am–12:30 pm
Pat Czarnecki, HTR | Online | 224THR409B

■ 3 Tuesdays, 7/5–7/19, 6:30–9 pm & 3 Saturdays, 7/9–7/23, 10 am–12:30 pm
Pat Czarnecki, HTR | Online | 231THR409AO

■ 3 Tuesdays, 9/27 – 10/18 (no class 10/4), 6:30–9 pm & 3 Saturdays, 10/1–10/22 (no class 10/8), 10 am–12:30 pm
Pat Czarnecki, HTR | Online | 231THR409BO

HORTICULTURAL THERAPY FOR OLDER ADULTS

Older adults present an increasing need for therapeutic services. Learn the physical, sensory, cognitive, psychological, and social aspects of aging, and how horticulture can be an important component of geriatric care. Prerequisite: Introduction to Horticultural Therapy | $419/$459

■ 3 Wednesdays, 5/4–5/18, 6–8:30 pm & 3 Saturdays, 5/7–5/21, 10 am–12:30 pm
Kathy Brechner, HTR | Online | 224THR4010

■ 3 Wednesdays, 8/3–8/17, 6–8:30 pm & 3 Saturdays, 8/6–8/20, 10 am–12:30 pm
Kathy Brechner, HTR | Online | 231THR401BO

HORTICULTURAL THERAPY IN BEHAVIORAL HEALTH SETTINGS

Horticultural therapy is practiced in a multitude of behavioral health settings, including hospitals, day treatment programs, group homes, and in private practice. Learn the diagnostic criteria for major psychiatric conditions, including anxiety, mood, psychotic, cognitive, and substance abuse disorders. Review actual case studies and create treatment plans utilizing horticulture activities for specific needs. Prerequisite: Introduction to Horticultural Therapy | $419/$459

■ 3 Wednesdays, 5/4–5/18, 6:30–9 pm & 2 Sundays, 5/15 & 5/22, 10 am
Hilda Kras, HTR | NYBG & Online | 224THR404ABL

■ 3 Wednesdays, 7/6–7/20, 6:30–9 pm & 2 Sundays, 7/17 & 7/24, 10 am
Hilda Kras, HTR | NYBG & Online | 231THR404BBL

HORTICULTURAL THERAPY FOR PHYSICAL REHABILITATION

Explore the team treatment process and the various conditions treated in a clinical setting. Learn about etiology, diagnosis, and psychosocial effects, and the horticultural therapist’s role in assessing, documenting, and developing treatment goals and objectives. Review case studies and develop treatment plans. Prerequisite: Introduction to Horticultural Therapy | $419/$459

■ 2 Saturdays, 6/4 & 6/18, 10 am–3:30 pm & 2 Tuesdays, 6/7 & 6/14, 6:30–9 pm
Matthew Wichrowski, HTR | NYBG & Online | 224THR403ABL

■ 2 Tuesdays, 9/13 & 9/20, 6:30–9 pm & 2 Saturdays, 9/17 & 9/24, 10 am–3 pm
Matthew Wichrowski, HTR | NYBG & Online | 231THR403BBL

† The start time for all sections is as listed; end times vary. See website for the full schedule.

Illustration: Death (Chrysanthemum), (detail), Watercolor, ©Joanne Yun

REGISTER ONLINE AT NYBG.ORG/ADULTED OR CALL 718.817.8720

ACTIVITIES ANALYSIS FOR HORTICULTURAL THERAPY

Learn how to structure horticultural therapy activities so a client’s progress can be clearly measured and assessed. You will develop a needs assessment and activity plan, write specific goals with measurable objectives, and practice leadership skills needed to work with groups and individuals. Prerequisite: Horticultural Therapy for Physical Rehabilitation | $419/$459

■ 3 Tuesdays, 6/7–6/21, 6:30–9 pm & 3 Saturdays, 6/11–6/25, 10 am–12:30 pm
Abby Jaroslow, HTR | Online | 224THR407AO

■ 3 Wednesdays, 9/7–9/21, 6:30–9 pm & 3 Sundays, 9/11–9/25, 10 am–12:30 pm
Abby Jaroslow, HTR | Online | 231THR407BO

HORTICULTURAL THERAPY METHODS AND MATERIALS

Evaluate tools, equipment, structures, and techniques used by participants in horticultural therapy activities. Design and construct adaptive tools and assistive devices through problem-solving activities. Expand your plant-selecting skills for specific therapeutic programming needs as you explore the collections and gardens at NYBG. Learn preventive approaches to safety in all horticultural therapy settings. Prerequisite: Therapy for Physical Rehabilitation | $444/$484

■ 2 Saturdays 6/11 & 6/18, 10 am–3:30 pm & 2 Wednesdays, 6/15 & 6/22, 6–8:30 pm
Phyllis D’Amico, HTM | NYBG & Online | 224THR406BBL

SITE VISITS

Tour some of the organizations practicing Horticultural Therapy in the New York area. Get a close-up look on their day-to-day practices.

NYU LANGONE MEDICAL CENTER, THERAPEUTIC HORTICULTURE SERVICES, MANHATTAN

The focus of this individualized intensive training is on physical medicine and rehabilitation—history, philosophy, and team functions. Participate in horticulture treatment sessions that deal with patient functioning, treatment goals, and precautions. Prerequisite: Introduction to Horticultural Therapy | $135/$149

■ Tuesday, 4/26, 9 am–2:30 pm
Matthew Wichrowski, HTR, and staff | Off-site | 224THR525A

■ Tuesday, 7/26, 9 am–2:30 pm
Matthew Wichrowski, HTR, and staff | Off-site | 231THR525B

GOOD SAMARITAN REGIONAL MEDICAL CENTER: THE GARDEN OF HOPE

With its 32’ x 40’ growing space for edible and sensory plantings, The Garden of Hope offers horticultural therapy opportunities to a wide array of special needs populations. The garden is equipped with rolling planting tables, traditional raised beds, and accessibility features for those with mobility challenges. Explore and engage in therapeutic techniques specific to programming in outdoor spaces. Prerequisite: Introduction to Horticultural Therapy | $135/$149

■ Thursday, 6/9, 9 am–2:30 pm
Anne Moerd, HTR | Off-site | 231THR546

‡ The start time for all sections is as listed; end times vary. See website for the full schedule.
Landscape Design

The need to develop, preserve, and protect our open spaces and environmental and cultural resources has never been greater. NYBG’s engaging, career-oriented program gives you a solid, plant-focused foundation. Take a single class for pleasure or pursue a professional Certificate in Landscape Design.

THE CERTIFICATE PROGRAM

Whether you’re changing careers or taking yours to the next level, the NYBG Landscape Design Certificate distinguishes your portfolio and showcases your development as a creative professional. And that puts you ahead—with colleagues, employers, and clients. Outstanding instructors who are working professionals guide you through a comprehensive program, where you will:

- Analyze existing landscapes, identify site-specific problems, and develop design solutions.
- Prepare planting plans that are practical, sustainable, and aesthetically pleasing for a variety of projects.
- Demonstrate skills associated with site engineering practices, principles, and techniques.
- Develop strategies for professional success using business skills in preparing proposals, pricing, purchasing, and more.
CERTIFICATE REQUIREMENTS

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<tr>
<td><strong>TIER 3</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grading &amp; Drainage</td>
<td>LAN 421</td>
<td>30</td>
<td>17</td>
</tr>
<tr>
<td>Graphics III**</td>
<td>LAN 417</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>Landscape Design III: Planting Design</td>
<td>LAN 403</td>
<td>24</td>
<td>17</td>
</tr>
<tr>
<td>Business Practices for Landscape Professional</td>
<td>LAN 457</td>
<td>12</td>
<td>17</td>
</tr>
<tr>
<td>Landscape Design IV: Design and Construction**</td>
<td>LAN 520</td>
<td>33</td>
<td></td>
</tr>
<tr>
<td>Portfolio and Presentation Skills</td>
<td>LAN 555</td>
<td>15</td>
<td>17</td>
</tr>
<tr>
<td>TOTAL REQUIRED HOURS</td>
<td></td>
<td>337</td>
<td></td>
</tr>
</tbody>
</table>

*Course hours do not include exam hours
**Courses offered in the Fall–Winter Catalog
P Courses with a prerequisite before you can register

For professional organizations, see p. 20.

QUESTIONS? CONTACT PROGRAM COORDINATOR
SUSAN COHEN AT Lancoordinator@nybg.org

SUMMER INTENSIVE PROGRAM |
July 11–August 5

In four weeks, earn 25% of the course hours required for the NYBG Certificate in Landscape Design. Including interactive classes with top landscape architects, designers, and guest lecturers; trips to historic sites; and the Garden’s incomparable resources, this summer program gets your career on the fast track!

CLASSES
Landscape Design History | Graphics I | Landscape Design I | Plants for Landscaping | NYBG Curator-Led Tours | Off-Site Garden Visits | Guest Designer Presentations | Open Studio Time

Monday–Friday, July 11–August 5, 9 am–5 pm | NYBG | 231LAN960

TUITION AND REFUNDS
$2,695 (Member) / $2,995 (Non-Member)
A $1,285 non-refundable deposit is due at registration.
All materials needed for Graphics I are provided.
An optional payment schedule is available if requested.
No refunds after June 30.

Questions about the Intensive? Call 718.817.8720 or email: adulted@nybg.org

Class size is limited for individualized attention. Enroll now!

STUDENT INFORMATION
In addition to the course fees listed, students should anticipate spending approximately $700 on class materials while completing their Certificate. Students should expect that homework will be assigned in most courses.
CERTIFICATE CLASSES
Open to Non-Certificate students

LANDSCAPE DESIGN HISTORY
This course is also required for the Horticulture Certificate TRACK 4.

Explore theories, traditions, and principles that have shaped the design of landscapes from antiquity to the present, through visual presentations, assigned readings, projects, and classroom discussion. I $595/$655 Certificate Requirement

9 Mondays, 9/12–11/21 (no class 9/26 & 10/10), 6–9 pm
Mark Bunnell, RLA | Online | 231LAN301B0

8 Fridays, 9/23–11/18 (no class 11/11), 10:30 am–1:30 pm
Caitlin Merritt I Online | 231LAN301CO

GRAPHICS I: HAND RENDERING
This course is also required for the Horticulture Certificate TRACK 4.

Graphics are essential in developing and communicating your ideas. Practice various graphic techniques on a range of materials and equipment and learn how to organize and render landscape plans on paper for optimal presentation to clients. Homework required. I $595/$655 Certificate Requirement

8 Tuesdays, 9/13–11/15 (no class 9/27 & 10/4), 6–9 pm
Elizabeth Poccia I Online | 231LAN311B0

8 Fridays, 9/16–11/4, 10 am–1 pm
Elizabeth Poccia I NYBG | 231LAN311C

GRAPHICS II: DYNAASCPE
Learn the various tools and applications of this software package for landscape designers. Topics include: developing base plans from surveys, techniques for quick estimates, and utilizing the online plant database. Basic computer skills and PC laptop required. Prerequisite: Graphics I $595/$655 (There is an additional software fee of $125. Special cancellation policy applies.) Certificate Requirement

8 Thursdays, 3/24–5/12, 5–8 pm
Elizabeth Poccia | NYBG | 223LAN427E

8 Thursdays, 9/15–11/3, 5–8 pm
Elizabeth Poccia | NYBG | 231LAN427

PORTFOLIO AND PRESENTATION SKILLS
Create visually compelling print and digital portfolios to present to potential clients. Learn how to develop professional documentation for a variety of audiences through in-class design charrettes and individualized projects. Prerequisite: Landscape Design III I $379/$415 Certificate Requirement

7 Wednesdays, 3/9–4/20, 6:30–8:40 pm
Adam Molinski | Online | 223LAN555O

GRADING & DRAINAGE
Through discussion, fieldwork, and homework, students will identify landforms and watersheds, calculate slopes, and manipulate contours to create garden rooms and control water flow. Learn how to communicate design ideas to contractors and evaluate the opportunities and constraints of a project site. Prerequisites: Landscape Measurement, Landscape Design I, and Graphics II I $725/$795 Certificate Requirement

10 Wednesdays, 3/23–5/25, 10 am–1 pm
Alice Eckerson | NYBG | 223LAN428

LANDSCAPE MEASUREMENT
Precise field measurement is the crucial first step in landscape design. Learn how to properly use automatic levels, tapes, and sophisticated survey instruments such as a total-station and mapping grade GPS. Topics will include accurately measuring distances, differences in elevation, and angles. A basic understanding of geometry and trigonometry is helpful. Dress for the weather. $295/$329 Certificate Requirement

4 Saturdays, 4/9–4/30 (rain date 5/7), 10 am–1 pm
Sarah Hettenger I NYBG | 224LAN340

LANDSCAPE DESIGN I: SITE ANALYSIS AND SCHEMATIC DESIGN
Turning a vision into a plan is the designer’s first challenge. Analyze landscapes, formulate the requirements of a design project and then translate them into schematic design solutions. Take part in class discussions and critiques, and present projects. Extensive out-of-class design homework required. Prerequisites: Landscape Design History and Graphics I I $575/$635 Certificate Requirement

David Holzman | Online | 224LAN4010

LANDSCAPE DESIGN II: DESIGN DEVELOPMENT
Apply basic design to site-specific problems, focusing on the process of design development. Start with a concept, then progress through the schematic phase to a preliminary design solution. Examine the relationships of landscape elements and materials to the design process. Prerequisites: Landscape Design I and Graphics II I $575/$635 Certificate Requirement

David McConnell | NYBG | 231LAN402

LANDSCAPE DESIGN III: PLANTING DESIGN
Through a series of design assignments, prepare a variety of planting plans that are practical, appropriate, and aesthetically satisfying. Explore the significance of site conditions as well as plant form, text, color, and ecological associations. Prerequisites: Landscape Design II, Graphics II, and Plants for Landscaping Recommended: Fall Trees and Shrubs and Spring Trees and Shrubs I $575/$635 Certificate Requirement

8 Thursdays, 9/22–11/10, 6:15–9:15 pm
Stacie Ellickson-Hastie | Online | 231LAN4030

BUSINESS PRACTICES FOR THE LANDSCAPE PROFESSIONAL
Study how to effectively organize and operate a small landscape business that will sustain itself and earn a profit. Learn how to attract new clients, position oneself in a crowded market, and choose the right type of business model. Gain experience in preparing proposals and contracts, pricing services and materials, and creating budgets. You will walk away from this class with a basic plan to guide you in creating a successful business. $295/$305

6 Fridays, 9/23–10/28, 10:15 am–12:15 pm
Jessica Zavaglia | Online | 231LAN4570

Illustration: Temperance (Azaleas), Watercolor, ©Joanne Yun

REGISTER ONLINE AT NYBG.ORG/ADULTED OR CALL 718.817.8720
Academic Policies & Procedures

COURSES WITH PREREQUISITES
In order to register for courses with prerequisites, students must have received a passing grade in the prerequisite course(s).

SCHOOL POLICIES FOR CERTIFICATE PROGRAMS
The Director and Program Coordinators formulate policy regarding standards of student performance, including awarding Certificates, rules of conduct, and student appeals. Please contact Director with any questions or concerns at 718.817.8595.

Satisfactory Academic Progress Policy:
Student progress is measured by grades.

<table>
<thead>
<tr>
<th>Grade</th>
<th>GPA</th>
<th>Percentile</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>94–100</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
<td>90–93</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
<td>87–89</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>83–86</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
<td>80–82</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td>77–79</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>73–76</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
<td>70–72</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
<td>67–69</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>60–66</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
<td>0–59</td>
</tr>
<tr>
<td>NC</td>
<td>0</td>
<td>NO CREDIT</td>
</tr>
</tbody>
</table>

Students must maintain a cumulative weighted average of 70% on a 100% scale, and must pass all courses with a minimum grade of 60%. All students are required to complete a minimum of 90% of their cumulative registered clock hours. Students who do not meet the 90% cumulative completion percentage will be placed on probation. Courses for which a student receives a letter grade of A, A-, B+, B, B-, C+, C, C-, D+, D, and P (passing) are included in the calculation of cumulative clock hour completion percentage as courses successfully completed.

Courses for which a student receives a letter grade of INC and F will be treated as courses attempted, but not successfully completed. Students are required to meet these minimum standards at each point of their program evaluation. A student must repeat a course and earn a passing grade in order to fulfill the Certificate requirements; additional course materials will be charged at cost.

All coursework (final exams, papers, projects) must be completed on time unless the instructor grants additional time for extenuating circumstances.

Entrance Requirements
To be admitted to the Program, students must be 18 years of age at the time of entrance, and must possess at least a high school or a New York State equivalency diploma.

Previous Education Credit
A student may qualify for course exemption by completing college courses taken for degree credit from an accredited college or university, evaluated non-collegiate sponsored instruction, or proficiency exams.

Students who wish to be granted exemption from a required course must:
1) Complete the Course Exemption Request Form
2) Present transcripts showing an earned grade of C or higher
3) Present the course outline, syllabus, and/or relevant supporting documentation.

The School will then evaluate these submissions and make a decision on course exemption. If a student is exempted from the course, s/he is required to take an equal number of hours of an approved elective course to complete the Certificate.

Attendance
On-time attendance is required at all classes. Unexcused tardiness and absences are not accepted and will be evaluated on a case-by-case basis.

A student who is absent from a class without adequate reason may be assigned a failing grade. Absences due to serious illness or death within a student's family are recognized as excused absences. To validate such absences, the student should present evidence to the Director, who will then provide a letter of verification to all of the student's instructors for the term.

Makeup quizzes and exams must be requested by the student and will be scheduled at the instructor's discretion. Deficiency in any required work resulting from absence from class must be made up at the student's own expense to satisfy the instructor.

Tardiness Policy
Students are expected to be in class on time. Any student who is tardy more than three times shall be required to speak with the Director.

Leave of Absence Policy
In the case of a prolonged illness or accident, death in the family, or other special circumstances that make attendance impossible or impractical, a leave of absence may be granted to the student if requested in writing by the student with the specific reason for the leave request. It should include the approximate length of the requested leave. The approval of such leaves of absence shall be in writing by the School Director.

When a student returns from an approved leave of absence, s/he will be placed in the instructional program at the point commensurate with the skill level retained by the student at the time of his/her return. The School will assess this skill level in a counseling session with the student, or by employing a written or oral evaluation.
Student Withdrawal Policy
Students who wish to withdraw should meet with the School Director to review their progress and options for completing their education at the School at a later date. Approval for return to the program will be determined based on course schedule and other factors at the discretion of the School.

Student Conduct
Students are expected to establish good working relationships with their instructors, fellow students, and all other members of the Garden’s staff. It is the policy of the School to treat all students equitably and to administer all policies, procedures, and rules and regulations consistently. When a student’s performance is unsatisfactory or when students violate the policies and procedures of the School, the type of discipline selected will depend on the severity of the offense. Where warranted, the Director may elect to impose a suspension or termination whether or not there has been prior disciplinary action.

A student who wishes to appeal may present his/her case to the Director.

Certificate Requirements
- Certificate requirements are those stated in the catalog from which the student first registered for a Certificate course.
- To qualify for a Certificate, students must receive passing grades in all required courses.
- A student has six (6) years from the start of their first required course, to complete a Certificate.

Certificate Graduation Ceremony
The 2022 ceremony will be held on Sunday, June 5. If you expect to complete your Certificate requirements or enroll in all remaining classes by June this year, you must inform the Manager of Adult Education in writing at adultedgraduation@nybg.org by March 25. You will be informed if you are eligible for a Certificate by April 18.

Call the Registration Office at 718.817.8720 with any questions.

Transcripts
Official ($4 each) and Unofficial transcripts (free) are available from the Registration Office year-round. Official transcripts must be requested in writing, including the name and address of the institution to which the transcript is being mailed. Transcripts are mailed within two (2) weeks and a copy is sent to the student.

Privacy
The School of Horticulture and Landscape Design complies with the Federal Education Rights and Privacy Act of 1974. The following categories of information concerning individual students and former students may be made available to the general public: name, attendance dates, telephone listing, date and place of birth, field of study, and previous education institutions attended by the student. Students may request that any of the above information not be released without his/her prior consent.

WHAT YOU SHOULD KNOW ABOUT STATE LICENSED PRIVATE SCHOOLS
The School of Horticulture and Landscape Design—which includes three programs: Horticulture, Horticultural Therapy, and Landscape Design—is licensed by the New York State Department of Education. Licensure under the state recognizes the Certificate Programs in Horticulture, Horticultural Therapy, and Landscape Design as high quality and career oriented.

Licensed private career schools offer curricula measured in clock hours, not credit hours. Certificates of completion are issued to students who meet clock hour requirements. The granting of any college credit to students who participate in and/or complete a program at a licensed private career school is solely at the discretion of the institution of higher education that the student may opt to subsequently attend.

Students of Licensed Private Schools in the State of New York have the right to file a complaint with the New York State Education Department if they believe that the School or anyone representing the School has acted unlawfully. Students may make complaints about the conduct of the school, advertising, standards and methods of instruction, equipment, facilities, qualifications of teaching and management personnel, enrollment agreement, methods of collecting tuition, School license or registration, School and student records, private School agents, and other charges.

To file a complaint, students should submit a letter in writing to the Director of Adult Education at lwhitmer@nybg.org

If that proves unsatisfactory, they may write to the New York State Education Department's Bureau of Proprietary School Supervision at 116 West 32nd Street, 5th Floor, New York, NY 10001, or call the Department at 212.643.4760, requesting an interview for the purpose of filing a written complaint. All relevant documents must be brought to the interview. If you cannot attend an interview, send a letter or call the Bureau to request a complaint form. You must complete and sign the form and mail it to the Bureau, including copies of all relevant documents. The Bureau cannot investigate any complaint made more than two years after the date of alleged occurrence.
Professional Societies, and Academic Programs

Landscape Design Students and Alumni Association (LDSA)
LDSA encourages a dynamic exchange of information among students, faculty, and alumni. It provides networking opportunities as well as an indispensable Q&A service via a Yahoo Group available to all members. Monthly meetings feature guest speakers and informal design critiques, and are focused on topics that extend beyond the classroom into the professional arena. All students and alumni in Landscape Design and Horticulture are invited to attend. Call Elaine Yellen at 914.723.4090 for details or drop by one of our meetings.

American Horticultural Therapy Association (AHTA)
The AHTA promotes the development of horticultural therapy programming throughout the United States. Their mission is to help the profession gain visibility. The AHTA also administers a voluntary professional registration program that lists accredited horticultural therapists. For more info, visit ahta.org

Association of Professional Landscape Designers (APLD)
The APLD advances landscape design as a career and promotes the recognition of landscape designers as qualified professionals. It has established a set of rigorous standards that must be met to become certified. Student memberships are available for those actively enrolled in a landscape design or horticulture program. For more information visit apld.org

Department of Environmental Conservation (DEC)
The New York State Department of Environmental Conservation (DEC) requires commercial pesticide applicators to take a 30-hour course such as Preparation for Pesticide Applicator Certification Examination (HRT 357) offered at the Garden, and pass a State-administered exam. Applicators must periodically apply for recertification and complete a number of courses that the DEC and the New Jersey State Department of Environmental Protection (DEP) have approved for recertification credits.

Northeast Organic Farming Association (NOFA)
NOFA offers CEUs to Accredited Organic Land Care Professionals (AOLCPs) who have made a commitment to practice in accordance with NOFA Organic Land Care Standards, to pursue ongoing education in methodology, and to create ecologically sound landscapes and living environments for their clients. For more information, visit nofa.org

The New York Botanical Garden & Bronx Community College Associate Degree Program
NYBG and Bronx Community College offer an Associate Degree program. The first year of the program is offered at BCC where students take academic courses. The second year is spent at NYBG, where students take academic courses and work in horticulture. For more information, contact NYBG at 718.817.8720 or Adijat Adebola at adijat.adebola@bbc.cuny.edu or 718.289.5538.
Tuition and Fees

<table>
<thead>
<tr>
<th>Program</th>
<th>Tuition</th>
<th>Non-Refundable Registration Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horticulture: Plant Production: Track 1</td>
<td>$4,343</td>
<td>$100</td>
<td>$4,443</td>
</tr>
<tr>
<td>Horticulture: Sustainable Landscape Management: Track 2</td>
<td>$5,467</td>
<td>$100</td>
<td>$5,567</td>
</tr>
<tr>
<td>Horticulture: Arboriculture: Track 3</td>
<td>$5,362</td>
<td>$100</td>
<td>$5,462</td>
</tr>
<tr>
<td>Horticulture: Sustainable Garden Design: Track 4</td>
<td>$5,493</td>
<td>$100</td>
<td>$5,593</td>
</tr>
<tr>
<td>Horticultural Therapy</td>
<td>$5,427</td>
<td>$100</td>
<td>$5,527</td>
</tr>
<tr>
<td>Landscape Design</td>
<td>$9,237</td>
<td>$100</td>
<td>$9,337</td>
</tr>
</tbody>
</table>

Refunds and Withdrawals

No discounts will be granted for missed classes. A 100% refund will be issued if your class is cancelled due to low enrollment. A student who cancels within 7 days of signing the enrollment agreement receives all monies returned with the exception of the non-refundable registration fee. Thereafter, a student will be liable for all of the following:

1. the non-refundable registration fee
2. the cost of any textbook or supplies accepted
3. tuition liability as of the student's last date of physical attendance

Because students pay tuition on a class-by-class basis, tuition liability is based on the cost of each individual class. Total tuition liability is limited to the quarter during which the student withdrew or was terminated and any previous quarters completed.

The charts below indicate what % of the student's tuition the school may keep, based on when the student withdraws or is terminated.

**FOR COURSES LONGER THAN 6 WEEKS**

<table>
<thead>
<tr>
<th>First Quarter</th>
<th>% of tuition the school may keep</th>
<th>% of tuition the student is due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to or during the first week</td>
<td>0%</td>
<td>100%</td>
</tr>
<tr>
<td>During the second week</td>
<td>25%</td>
<td>75%</td>
</tr>
<tr>
<td>During the third week</td>
<td>50%</td>
<td>50%</td>
</tr>
<tr>
<td>During the fourth week</td>
<td>75%</td>
<td>25%</td>
</tr>
<tr>
<td>After the fourth week</td>
<td>100%</td>
<td>0%</td>
</tr>
</tbody>
</table>

**Subsequent Quarters**

| During the first week | 25% | 75% |
| During the second week | 50% | 50% |
| During the third week | 75% | 25% |
| After the third week | 100% | 0% |

**FOR COURSES 6 WEEKS OR LESS**

<table>
<thead>
<tr>
<th>% of tuition the school may keep</th>
<th>% of tuition the student is due</th>
</tr>
</thead>
<tbody>
<tr>
<td>0–15% of the program complete</td>
<td>0%</td>
</tr>
<tr>
<td>16–30% of the program complete</td>
<td>25%</td>
</tr>
<tr>
<td>31–45% of the program complete</td>
<td>50%</td>
</tr>
<tr>
<td>46–60% of the program complete</td>
<td>75%</td>
</tr>
<tr>
<td>More than 60% of the program complete</td>
<td>100%</td>
</tr>
</tbody>
</table>

To withdraw from a class and request a refund, please contact the Manager of Adult Education at nthomas@nybg.org or 212-302-2054. The failure of a student to immediately notify the Director in writing of the student's intent to withdraw may delay a refund of tuition to the student pursuant to Section 5002(3) of the Education Law.
Weekly Student Liability Chart

Horticulture Track 1 – Plant Production

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

<table>
<thead>
<tr>
<th>FIRST QUARTER</th>
<th>Prior to or during the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>During the fourth week</th>
<th>After the fourth week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intro to Plant Science</td>
<td>$435</td>
<td>$326.25</td>
<td>$217.50</td>
<td>$108.75</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SUBSEQUENT QUARTERS</th>
<th>During the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>After the third week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soil Science I</td>
<td>$371.25</td>
<td>$247.50</td>
<td>$123.75</td>
<td>$0</td>
</tr>
<tr>
<td>Disease Identification and Management</td>
<td>$371.25</td>
<td>$247.50</td>
<td>$123.75</td>
<td>$0</td>
</tr>
<tr>
<td>Plant Propagation I: Basic Principles</td>
<td>$393.75</td>
<td>$262.50</td>
<td>$131.25</td>
<td>$0</td>
</tr>
<tr>
<td>Nursery and Greenhouse Measurement</td>
<td>$453.75</td>
<td>$302.50</td>
<td>$151.25</td>
<td>$0</td>
</tr>
<tr>
<td>Horticultural Techniques: Greenhouse Practices</td>
<td>$296.25</td>
<td>$197.50</td>
<td>$98.75</td>
<td>$0</td>
</tr>
<tr>
<td>Soil Science II</td>
<td>$333.75</td>
<td>$222.50</td>
<td>$111.25</td>
<td>$0</td>
</tr>
<tr>
<td>Plant Propagation II: Applications</td>
<td>$351.75</td>
<td>$234.50</td>
<td>$117.25</td>
<td>$0</td>
</tr>
<tr>
<td>Insect Pests of Landscape Plants</td>
<td>$359.25</td>
<td>$239.50</td>
<td>$119.75</td>
<td>$0</td>
</tr>
</tbody>
</table>
### Weekly Student Liability Chart

**Horticulture Track 2 – Sustainable Landscape Management**

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

#### FIRST QUARTER

<table>
<thead>
<tr>
<th>Course</th>
<th>Prior to or during the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>During the fourth week</th>
<th>After the fourth week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intro to Plant Science</td>
<td>$435</td>
<td>$326.25</td>
<td>$217.50</td>
<td>$108.75</td>
<td>$0</td>
</tr>
</tbody>
</table>

#### SUBSEQUENT QUARTERS

<table>
<thead>
<tr>
<th>Course</th>
<th>During the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>After the third week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soil Science I</td>
<td>$371.25</td>
<td>$247.50</td>
<td>$123.75</td>
<td>$0</td>
</tr>
<tr>
<td>Mathematics for Horticulturalists</td>
<td>$123.75</td>
<td>$82.50</td>
<td>$41.25</td>
<td>$0</td>
</tr>
<tr>
<td>Horticultural Techniques: Landscape Gardening</td>
<td>$371.25</td>
<td>$247.50</td>
<td>$123.75</td>
<td>$0</td>
</tr>
<tr>
<td>Invasive Weed Identification and Management</td>
<td>$296.25</td>
<td>$197.50</td>
<td>$98.75</td>
<td>$0</td>
</tr>
<tr>
<td>Insect Pests of Landscape Plants</td>
<td>$371.25</td>
<td>$247.50</td>
<td>$123.75</td>
<td>$0</td>
</tr>
<tr>
<td>Soil Science II</td>
<td>$333.75</td>
<td>$222.50</td>
<td>$111.25</td>
<td>$0</td>
</tr>
<tr>
<td>Disease Identification and Management</td>
<td>$371.25</td>
<td>$247.50</td>
<td>$123.75</td>
<td>$0</td>
</tr>
<tr>
<td>Landscape Management</td>
<td>$476.25</td>
<td>$317.50</td>
<td>$158.75</td>
<td>$0</td>
</tr>
<tr>
<td>Pruning Principles and Practices</td>
<td>$318.75</td>
<td>$212.50</td>
<td>$106.25</td>
<td>$0</td>
</tr>
<tr>
<td>Basic Design and Irrigation Systems</td>
<td>$246.75</td>
<td>$164.50</td>
<td>$82.25</td>
<td>$0</td>
</tr>
<tr>
<td>Starting a Small Landscaping Business</td>
<td>$228.75</td>
<td>$152.50</td>
<td>$76.25</td>
<td>$0</td>
</tr>
<tr>
<td>Tree Management</td>
<td>$276.75</td>
<td>$184.50</td>
<td>$92.25</td>
<td>$0</td>
</tr>
</tbody>
</table>
### Weekly Student Liability Chart

**Horticulture Track 3 – Arboriculture**

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

<table>
<thead>
<tr>
<th>FIRST QUARTER</th>
<th>Prior to or during the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>During the fourth week</th>
<th>After the fourth week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intro to Plant Science</td>
<td>$435</td>
<td>$326.25</td>
<td>$217.50</td>
<td>$108.75</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SUBSEQUENT QUARTERS</th>
<th>During the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>After the third week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soil Science I</td>
<td>$371.25</td>
<td>$247.50</td>
<td>$123.75</td>
<td>$0</td>
</tr>
<tr>
<td>Disease ID</td>
<td>$371.25</td>
<td>$247.50</td>
<td>$123.75</td>
<td>$0</td>
</tr>
<tr>
<td>Landscape Plants: Fall Trees and Shrubs</td>
<td>$243.75</td>
<td>$162.50</td>
<td>$81.25</td>
<td>$0</td>
</tr>
<tr>
<td>Pruning Principles and Practices</td>
<td>$318.75</td>
<td>$212.50</td>
<td>$106.25</td>
<td>$0</td>
</tr>
<tr>
<td>Soil Science II</td>
<td>$333.75</td>
<td>$222.50</td>
<td>$111.25</td>
<td>$0</td>
</tr>
<tr>
<td>Winter Tree Identification</td>
<td>$243.75</td>
<td>$162.50</td>
<td>$81.25</td>
<td>$0</td>
</tr>
<tr>
<td>Landscape Plants: Conifers</td>
<td>$243.75</td>
<td>$162.50</td>
<td>$81.25</td>
<td>$0</td>
</tr>
<tr>
<td>Chainsaws: Use, Safety, and Maintenance</td>
<td>$119.25</td>
<td>$79.50</td>
<td>$39.75</td>
<td>$0</td>
</tr>
<tr>
<td>Landscape Plants: Spring Trees and Shrubs</td>
<td>$243.75</td>
<td>$162.50</td>
<td>$81.25</td>
<td>$0</td>
</tr>
<tr>
<td>Insect Pests of Landscape Plants</td>
<td>$359.25</td>
<td>$239.50</td>
<td>$119.75</td>
<td>$0</td>
</tr>
<tr>
<td>Urban Tree Care</td>
<td>$243.75</td>
<td>$162.50</td>
<td>$81.25</td>
<td>$0</td>
</tr>
<tr>
<td>Tree Climbing for Arborists</td>
<td>$326.25</td>
<td>$217.50</td>
<td>$108.75</td>
<td>$0</td>
</tr>
<tr>
<td>Tree Management</td>
<td>$276.75</td>
<td>$184.50</td>
<td>$92.25</td>
<td>$0</td>
</tr>
</tbody>
</table>
**Weekly Student Liability Chart**

**Horticulture Track 4 – Sustainable Garden Design**

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

<table>
<thead>
<tr>
<th>FIRST QUARTER</th>
<th>Prior to or during the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>During the fourth week</th>
<th>After the fourth week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intro to Plant Science</td>
<td>$435</td>
<td>$326.25</td>
<td>$217.50</td>
<td>$108.75</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SUBSEQUENT QUARTERS</th>
<th>During the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>After the third week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soil Science I</td>
<td>$371.25</td>
<td>$247.50</td>
<td>$123.75</td>
<td>$0</td>
</tr>
<tr>
<td>Late Season Perennials &amp; Grasses</td>
<td>$243.75</td>
<td>$162.50</td>
<td>$81.25</td>
<td>$0</td>
</tr>
<tr>
<td>Landscape Design History</td>
<td>$491.25</td>
<td>$327.50</td>
<td>$163.75</td>
<td>$0</td>
</tr>
<tr>
<td>Plants for Landscaping</td>
<td>$326.25</td>
<td>$217.50</td>
<td>$108.75</td>
<td>$0</td>
</tr>
<tr>
<td>Broadleaved Evergreens</td>
<td>$179.25</td>
<td>$119.50</td>
<td>$59.75</td>
<td>$0</td>
</tr>
<tr>
<td>Graphics 1</td>
<td>$491.25</td>
<td>$327.50</td>
<td>$163.75</td>
<td>$0</td>
</tr>
<tr>
<td>Plant Communities</td>
<td>$138.75</td>
<td>$92.50</td>
<td>$46.25</td>
<td>$0</td>
</tr>
<tr>
<td>Annual and Perennial Garden Maintenance</td>
<td>$161.25</td>
<td>$107.50</td>
<td>$53.75</td>
<td>$0</td>
</tr>
<tr>
<td>Bulbs</td>
<td>$221.25</td>
<td>$147.50</td>
<td>$73.75</td>
<td>$0</td>
</tr>
<tr>
<td>Spring Trees and Shrubs</td>
<td>$243.75</td>
<td>$162.50</td>
<td>$81.25</td>
<td>$0</td>
</tr>
<tr>
<td>Spring Perennials</td>
<td>$179.25</td>
<td>$119.50</td>
<td>$59.75</td>
<td>$0</td>
</tr>
<tr>
<td>Annuals</td>
<td>$161.25</td>
<td>$107.50</td>
<td>$53.75</td>
<td>$0</td>
</tr>
<tr>
<td>Sustainable Garden Care</td>
<td>$161.25</td>
<td>$107.50</td>
<td>$53.75</td>
<td>$0</td>
</tr>
<tr>
<td>Sustainable Garden Design</td>
<td>$401.25</td>
<td>$267.50</td>
<td>$133.75</td>
<td>$0</td>
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</table>
Weekly Student Liability Chart
Horticultural Therapy

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

<table>
<thead>
<tr>
<th>COURSES SIX (6) WEEKS OR LESS</th>
<th>1–15% complete</th>
<th>16–30% complete</th>
<th>31–45% complete</th>
<th>46–60% complete</th>
<th>more than 60% complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Horticultural Therapy</td>
<td>$445</td>
<td>$333.75</td>
<td>$222.50</td>
<td>$111.25</td>
<td>$0</td>
</tr>
<tr>
<td>Horticultural Therapy for Youth with Disabilities</td>
<td>$459</td>
<td>$344.25</td>
<td>$229.50</td>
<td>$114.75</td>
<td>$0</td>
</tr>
<tr>
<td>Horticultural Therapy for Physical Rehabilitation</td>
<td>$459</td>
<td>$344.25</td>
<td>$229.50</td>
<td>$114.75</td>
<td>$0</td>
</tr>
<tr>
<td>Horticultural Therapy for Older Adults</td>
<td>$459</td>
<td>$344.25</td>
<td>$229.50</td>
<td>$114.75</td>
<td>$0</td>
</tr>
<tr>
<td>Horticultural Therapy in Behavioral Health Settings</td>
<td>$459</td>
<td>$344.25</td>
<td>$229.50</td>
<td>$114.75</td>
<td>$0</td>
</tr>
<tr>
<td>Activities Analysis for Horticultural Therapy</td>
<td>$459</td>
<td>$344.25</td>
<td>$229.50</td>
<td>$114.75</td>
<td>$0</td>
</tr>
<tr>
<td>Garden Design for Special Populations</td>
<td>$459</td>
<td>$344.25</td>
<td>$229.50</td>
<td>$114.75</td>
<td>$0</td>
</tr>
<tr>
<td>Horticultural Therapy Methods and Materials</td>
<td>$484</td>
<td>$363.00</td>
<td>$242.00</td>
<td>$121.00</td>
<td>$0</td>
</tr>
<tr>
<td>Horticultural Therapy Program Management</td>
<td>$459</td>
<td>$344.25</td>
<td>$229.50</td>
<td>$114.75</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COURSES LONGER THAN SIX (6) WEEKS</th>
<th>During the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>After the third week</th>
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</thead>
<tbody>
<tr>
<td>Fundamentals of Gardening</td>
<td>$243.75</td>
<td>$162.50</td>
<td>$81.25</td>
<td>$0</td>
</tr>
<tr>
<td>Introduction to Plant Science</td>
<td>$326.25</td>
<td>$217.50</td>
<td>$108.75</td>
<td>$0</td>
</tr>
<tr>
<td>Plant Propagation I: Basic Principles</td>
<td>$333.75</td>
<td>$222.50</td>
<td>$111.25</td>
<td>$0</td>
</tr>
</tbody>
</table>
### Weekly Student Liability Chart

#### Landscape Design

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

<table>
<thead>
<tr>
<th>FIRST QUARTER</th>
<th>Prior to or during the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>During the fourth week</th>
<th>After the fourth week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landscape Design History</td>
<td>$655</td>
<td>$491.25</td>
<td>$327.50</td>
<td>$163.75</td>
<td>$0</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>SUBSEQUENT QUARTERS</th>
<th>During the first week</th>
<th>During the second week</th>
<th>During the third week</th>
<th>After the third week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graphics 1</td>
<td>$491.25</td>
<td>$327.50</td>
<td>$163.75</td>
<td>$0</td>
</tr>
<tr>
<td>Fall Trees and Shrubs</td>
<td>$243.75</td>
<td>$162.50</td>
<td>$81.25</td>
<td>$0</td>
</tr>
<tr>
<td>Plants for Landscaping</td>
<td>$326.25</td>
<td>$217.50</td>
<td>$108.75</td>
<td>$0</td>
</tr>
<tr>
<td>Landscape Design 1</td>
<td>$476.25</td>
<td>$317.50</td>
<td>$158.75</td>
<td>$0</td>
</tr>
<tr>
<td>Graphics 2</td>
<td>$491.25</td>
<td>$327.50</td>
<td>$163.75</td>
<td>$0</td>
</tr>
<tr>
<td>Site Materials and Details</td>
<td>$476.25</td>
<td>$317.50</td>
<td>$158.75</td>
<td>$0</td>
</tr>
<tr>
<td>Landscape Design 2</td>
<td>$476.25</td>
<td>$317.50</td>
<td>$158.75</td>
<td>$0</td>
</tr>
<tr>
<td>Grading &amp; Drainage</td>
<td>$596.25</td>
<td>$397.50</td>
<td>$198.75</td>
<td>$0</td>
</tr>
<tr>
<td>Graphics 3</td>
<td>$491.25</td>
<td>$327.50</td>
<td>$163.75</td>
<td>$0</td>
</tr>
<tr>
<td>Estimating</td>
<td>$179.25</td>
<td>$119.50</td>
<td>$59.75</td>
<td>$0</td>
</tr>
<tr>
<td>Spring Trees and Shrubs</td>
<td>$243.75</td>
<td>$162.50</td>
<td>$81.25</td>
<td>$0</td>
</tr>
<tr>
<td>Landscape Measurement</td>
<td>$246.75</td>
<td>$164.50</td>
<td>$82.25</td>
<td>$0</td>
</tr>
<tr>
<td>Landscape Design 3</td>
<td>$476.25</td>
<td>$317.50</td>
<td>$158.75</td>
<td>$0</td>
</tr>
<tr>
<td>Business Practices for the Landscape Professional</td>
<td>$228.75</td>
<td>$152.50</td>
<td>$76.25</td>
<td>$0</td>
</tr>
<tr>
<td>Landscape Design 4</td>
<td>$681.75</td>
<td>$454.50</td>
<td>$227.25</td>
<td>$0</td>
</tr>
<tr>
<td>Portfolio and Presentation Skills</td>
<td>$311.25</td>
<td>$207.50</td>
<td>$103.75</td>
<td>$0</td>
</tr>
</tbody>
</table>
Registration & General Information

Registration

Web
The quickest way to register for a class is to visit nybg.org/adulted

Phone
718.817.8720 Registration Office, M–F 9 am–5 pm

Confirmations
Registration confirmations will be sent same day via email.

General Information

Entrance to the Garden on Class Days
You must bring your printed confirmation letter for admission to the Garden, and present it at the Moshulu Entrance to gain admittance and free parking.

The Garden
Quick and easy to reach Bronx River Parkway (Exit 7W)

Metro North Railroad to Botanical Garden Station

Midtown Education Center
Two blocks from Grand Central Terminal
20 West 44th Street, between 5th and 6th Avenues;
212.302.2054

Storm Closings
Class cancellations due to inclement weather will be rescheduled.
For closings due to weather, check our website, or call
718.817.8747 for a recorded message. Please call at the times noted below for a recorded message on the status of your class:
• 7:30 am for classes beginning at 9–11:45 am
• 10:30 am for classes beginning at 12–3 pm
• 1 pm for classes beginning at 3:15–8 pm

Financial Assistance
Financial assistance is available through Adult Career and Continuing Education Services—Vocational Rehabilitation (ACCES-VR) and the Veterans Administration Educational Benefits. ACCES-VR services are for individuals with disabilities that interfere with getting or keeping a job or who have difficulty advancing at their job. For more information, refer to: http://www.acces.nysed.gov/vr/apply-vocational-rehabilitation-services
Additionally, VAEB provides benefits to eligible veterans of the United States armed forces. An educational allowance may also be available to spouses and children of veterans, under Title 38, Chapter 35. Contact the School’s Director for further information.

Accessibility
The New York Botanical Garden is accessible and accommodating to persons with disabilities. Please ask about accommodations when you register. For general information about accessibility at the Garden, visit nybg.org.

School Facilities
For the latest policies, please visit nybg.org/learn/adult-education/about-us/.

Non-Discrimination Policy
NYBG’s School of Horticulture and Landscape Design has a policy of non-discrimination. It prohibits discriminatory actions against and treatment of applicants for admissions based on actual or perceived race, color, national origin, alienage or citizenship status, religion or creed, gender, disability, age (18 and over), military status, prior record of arrest or conviction, marital status, genetic predisposition or carrier status, sexual orientation, or status as a victim of domestic violence, a sex offense, or stalking. The New York Botanical Garden is an affirmative action, equal opportunity employer.

Disclosure Statement
The student should be aware that some information in the catalog may change. It is recommended that students considering enrollment check with the school director to determine if there is any change from the information provided in the catalog. In addition, a catalog will contain information on the school’s teaching personnel and courses/curricula offered. Please be advised that the State Education Department separately licenses all teaching personnel and independently approves all courses and curricula offered. It is again recommended that the student check with the school director to determine if there are any changes in the courses/curricula offered or the teaching personnel listed in the catalog.
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Change your career. Beautify your green space. Exercise your creativity. Renew your spirit. The New York Botanical Garden has hundreds of classes to educate, inspire, and guide you.

Classes meet online, in our 250 magnificent acres in the Bronx, and at our Midtown Education Center at 20 West 44th Street.