

SCHOOL FOR HORTICULTURE AND LANDSCAPE DESIGN
New York Botanical Garden
2900 Southern Boulevard Bronx, NY 10458
718.817.8720

Horticulture Program
Track 3: Arboriculture

To enroll in the Horticulture Track 3 program, please complete the following form. All forms can be directly emailed to Nadeen Thomas at nthomas@nybg.org, or dropped off in person at the Registration Office located in NYBG's Watson Education Building, Room 306. If you have any questions, please call the Registration office at (718) 817-8720.

Student Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Date of Birth: _____

The above listed school and student enter into agreement under which the student will pay tuition and fees as indicated below as well as attest to receiving a copy of the school's rules and regulations as set forth in the school catalog. The school will instruct the student in the curriculum listed below in accordance with Education Law and Commissioner's Regulations.

Program	Horticulture Track 3: Arboriculture
Hours	194 hours
Tuition	\$5,362
Textbooks	\$700
Supplies	\$200
Non-Refundable Registration Fee	\$100
Total	\$6,362
Refund Policy	Quarter Refund Policy (see below for more information)

School Hours of Operation: Monday - Thursday 10am-9:15pm
Friday - Sunday 10am-5pm

Registration Office Hours of Operation: Monday - Friday 9am-5pm

Schedule

Students will enroll in at least one section of each class per quarter in a sequence similar to the one outlined below.

Qtr	Course Title	Session ID	Schedule	Select Session To Enroll	Total Course Hours*	Price
1	Introduction to Plant Science	231HRT300HO	8 Sat 9/17–11/12 (no class 10/8), 10:30 am – 12:30 pm		16	\$435
		232HRT300A	6 Thur 10/6–11/10, 2 – 5 pm			
		232HRT300BO	8 Mon 10/17–12/12 (no class 10/31), 6 – 8 pm			
		232HRT300CO	8 Sat 10/22 – 12/17 (no class 11/26), 10:30 am – 12:30 pm			
		233HRT300DO	8 Tue 1/10 – 2/28, 6 – 8 pm			
		233HRT300EO	8 Sat 1/21 – 3/18 (no class 2/18), 10:30 am – 12:30 pm			
		233HRT300F	6 Tue 2/7 – 3/14, 10 am – 1 pm			
1	Soil Science I	232HRT301AO	9 Wed 10/5–12/7 (no class 11/23), 6:30–8:30 pm		18	\$495
		233HRT301BO	9 Sat 1/7 - 3/18 (no class 1/14, 2/18), 10:30 am – 12:30 pm			
		233HRT301CO	9 Sat 1/21 - 4/1 (no class 2/18, 3/18), 1 – 3 pm			
1	Disease Identification and Management	232HRT481BL	4 Thur 10/13–11/3, 6:15–8:30 pm, and 3 Sat 10/15–10/29, 10 am–1 pm		18	\$495

1	Landscape Plants: Fall Trees and Shrubs	231HRT331ABL	7 Sat 9/24 – 11/12 (no class 10/8), 10 am – 12 pm		12*	\$325
		232HRT331B	4 Thur 10/13 – 11/3, 10 am – 1 pm			
2	Pruning Principles and Practices	232HRT321A	6 Tue 11/2 – 12/13 (no class 11/8), 10 am – 1 pm		15	\$425
		233HRT321B	6 Fri 1/13 – 2/17, 10 am – 1 pm			
		233HRT321D	6 Tue 2/21 – 3/28, 10 am – 1 pm			
3	Soil Science II: Chemistry and Nutrition	231HRT302O	9 Mon 9/19– 11/21 (no class 10/10), 6:30 – 8:30 pm		18	\$445
3	Winter Tree Identification	233HRT440	5 Tue 1/10 – 2/7, 1 – 3 pm		8	\$325
3	Landscape Plants: Conifers	233HRT333	7 Thu 2/2 – 3/16, 10 am – 12 pm		12	\$325
3	Chainsaws: Use, Safety, and Maintenance	233HRT308	Sat 1/21, 9 am – 3:30 pm		6	\$159
4	Landscape Plants: Spring Trees and Shrubs**	HRT334			12*	\$325
4	Insect Pests of Landscape Plants**	HRT381			18	\$479
4	Urban Tree Care	233HRT426BL	6 Sat 3/4–4/15 (no class 4/8), 9 am – 12:30 pm		12	\$325
5	Tree Climbing for Arborists	231HRT304	3 Sat 9/17– 10/1 (Rain date 10/15), 9 am–2:30 pm		15	\$435
6	Tree Management	231HRT422	8 Wed 9/14 – 11/9 (no class 10/5), 5 – 7 pm		14	\$369

*Course hours don't include exam hours

**Course offered in the Spring-Summer Catalog

Start Date _____

Expected Graduation Date _____

Method of Payment

Payment is on a class-by-class basis and is due at the time of registration for each individual class, until the balance for the full tuition is paid.

Payment for the specific sessions listed above has been made using:

___ ACCES-VR Voucher

___ Veterans Benefits

___ Cash

___ Personal Check

___ Credit Card

Refund Policy

A. A student who cancels within 7 days of signing the enrollment agreement receives all monies returned with the exception of the non-refundable registration fee.

B. Thereafter, a student will be liable for all of the following:

1. the non-refundable registration fee
2. the cost of any textbook or supplies accepted
 - Textbook cost for entire Horticulture Track 3 program = \$700
 - Supply cost for entire Horticulture Track 3 program = \$200
3. tuition liability as of the student's last date of physical attendance

Because students pay tuition on a class-by-class basis, tuition liability is based on the cost of each individual class. Total tuition liability is limited to the courses the student is enrolled in when the student withdrew or was terminated and any previous quarters completed.

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

First Quarter

	Prior to or during the first week	During the second week	During the third week	During the fourth week	After the fourth week
Intro to Plant Science	\$435	\$326.25	\$217.50	\$108.75	\$0

Subsequent Quarters

	During the first week	During the second week	During the third week	After the third week
Soil Science I	\$341.25	\$227.50	\$113.75	\$0
Disease ID	\$371.25	\$247.50	\$123.75	\$0
Landscape Plants: Fall Trees and Shrubs	\$371.25	\$247.50	\$123.75	\$0
Pruning Principles and Practices	\$243.75	\$162.50	\$81.25	\$0
Soil Science II	\$318.75	\$212.50	\$106.25	\$0
Winter Tree Identification	\$333.75	\$222.50	\$111.25	\$0
Landscape Plants: Conifers	\$243.75	\$162.50	\$81.25	\$0
Chainsaws: Use, Safety, and Maintenance	\$243.75	\$162.50	\$81.25	\$0
Landscape Plants: Spring Trees and Shrubs	\$119.25	\$79.50	\$39.75	\$0
Insect Pests of Landscape Plants	\$243.75	\$162.50	\$81.25	\$0
Urban Tree Care	\$359.25	\$239.50	\$119.75	\$0
Tree Climbing for Arborists	\$243.75	\$162.50	\$81.25	\$0
Tree Management	\$326.25	\$217.50	\$108.75	\$0

To withdraw from a class and request a refund, please contact the Director at adulthood@nybg.org or (718) 817-8720. The failure of a student to immediately notify the Director in writing of the student's intent to withdraw may delay a refund of tuition to the student pursuant to Section 5002(3) of the Education Law.

Although placement assistance is available, the school cannot guarantee a job to any student or graduate.

By my signature, I agree to the conditions of this agreement. I also verify that I have read and received a copy of the agreement and the school catalog.

Student Signature _____ Date _____

Agent Name (Print Name) _____ Certificate # _____

Agent Signature _____ Date _____

I have received a copy of the Student Disclosure Material.

Student Signature Date

Authorized Agent Signature Date

Director of the School of Horticulture and
Landscape Design Signature Date