

SCHOOL FOR HORTICULTURE AND LANDSCAPE DESIGN
 New York Botanical Garden
 2900 Southern Boulevard
 Bronx, NY 10458
 718.817.8720

Horticulture Program
Track 4: Sustainable Garden Design

To enroll in the Horticulture Track 4 program, please complete the following form. All forms can be directly emailed to Nadeen Thomas at nthomas@nybg.org, or dropped off in person at the Registration Office located in NYBG's Watson Education Building, Room 306. If you have any questions, please call the Registration office at (718) 817-8720.

Student Name: _____

Address: _____

Email Address: _____ Phone Number: _____

Date of Birth: _____

The above listed school and student enter into agreement under which the student will pay tuition and fees as indicated below as well as attest to receiving a copy of the school's rules and regulations as set forth in the school catalog. The school will instruct the student in the curriculum listed below in accordance with Education Law and Commissioner's Regulations.

Program	Horticulture Track 4: Sustainable Garden Design
Hours	202 hours
Tuition	\$5,493
Textbooks	\$500
Supplies	\$200
Non-Refundable Registration Fee	\$100
Total	\$6,293
Refund Policy	Quarter Refund Policy (see below for more information)

School Hours of Operation: Monday - Thursday 10am-9:15pm
 Friday - Sunday 10am-5pm

Registration Office Hours of Operation: Monday - Friday 9am-5pm

Schedule

Students will enroll in at least one section of each class per quarter in a sequence similar to the one outlined below.

Qtr	Course Title	Session ID	Schedule	Select Session To Enroll	Total Course Hours*	Price
1	Introduction to Plant Science	231HRT300HO	8 Sat 9/17–11/12 (no class 10/8), 10:30 am – 12:30 pm		16	\$435
		232HRT300A	6 Thur 10/6– 11/10, 2 – 5 pm			
		232HRT300BO	8 Mon 10/17– 12/12 (no class 10/31), 6 – 8 pm			
		232HRT300CO	8 Sat 10/22 – 12/17 (no class 11/26), 10:30 am – 12:30 pm			
		233HRT300DO	8 Tue 1/10 – 2/28, 6 – 8 pm			
		233HRT300EO	8 Sat 1/21 – 3/18 (no class 2/18), 10:30 am – 12:30 pm			
		233HRT300F	6 Tue 2/7 – 3/14, 10 am – 1 pm			
1	Soil Science I	232HRT301AO	9 Wed 10/5–12/7 (no class 11/23), 6:30–8:30 pm		18	\$495
		233HRT301BO	9 Sat 1/7 - 3/18 (no class 1/14, 2/18), 10:30 am – 12:30 pm			
		233HRT301CO	9 Sat 1/21 - 4/1 (no class 2/18, 3/18), 1 – 3 pm			
1	Late Season Perennials & Grasses	231HRT338A	6 Tue 9/13–10/25 (no class 9/27), 4–6 pm		12	\$325
1	Landscape Design History	232LAN301AO	8 Wed 10/12–12/7 (no class 11/23), 10 am–1 pm		24	\$655
		233LAN301BO	9 Tue 1/10 – 3/7, 6:15 – 9:15 pm			

		233LAN301CO	8 Wed 2/1 – 3/22, 10 am – 1 pm			
		233LAN301DO	9 Mon 3/20–5/15, 6:15–9:15 pm			
1	Plants for Landscaping	231HRT358EBL	7 Sun 9/18–11/13 (no class 9/25 & 10/9), 10 am (end times vary)		16	\$435
		232HRT358ABL	6 Wed 10/12– 11/16, 10 am (end times vary)			
		234HRT358A	6 Sat 4/15 – 5/20, 10 am – 12:40 pm			
		234HRT358BBL	6 Sun 4/16 – 5/21, 10 am – 1 pm			
2	Landscape Plants: Broadleaved Evergreens	233HRT332A	5 Sat 10/22- 11/19, 10:30 am – 12:45 pm		9	\$239
		233HRT332B	5 Fri 2/24 – 3/24, 10:30 am – 12:45 pm			
2	Graphics 1	232LAN311AO	8 Sat 10/15–12/10 (no class 11/26), 10 am–1 pm		24	\$655
		233LAN311BO	8 Sat 1/21 - 3/18 (no class 2/18), 10 am-1 pm			
		233LAN311C	8 Fri 2/24 – 4/21 (no class 4/7), 10 am – 1 pm			
2	Plant Communities	232HRT353BL	2 Wed 11/2 – 11/9, 6–7:30 pm & 1 Sat 11/5, 10 am– 1 pm		6	\$185
3	Annual and Perennial Garden Maintenance	233HRT344O	4 Wed 1/25 – 2/15, 10 am – 12 pm		8	\$215
3	Landscape Plants: Bulbs	233HRT342	7 Thu 3/16 – 5/4 (no class 4/6), 10 am – 12 pm		12	\$325
4	Landscape Plants: Spring Trees and Shrubs**	HRT334			12*	\$325
4	Landscape Plants: Spring Perennials**	HRT336			9	\$239

5	Landscape Plants: Annuals**	HRT341			8	\$215
5	Sustainable Garden Care	233HRT395	4 Sat 2/4–3/4 (no class 2/18), 10:30 am–12:30 pm		8	\$215
6	Sustainable Garden Design	233HRT551BL	2 Sat 1/21 & 3/18, 10 am – 2 pm and 6 Mon 1/23 – 3/13 (no class 2/20 7 2/27), 6 – 8 pm		20	\$535

*Course hours don't include exam hours

**Course offered in the Spring-Summer Catalog

Start Date _____

Expected Graduation Date _____

Method of Payment

Payment is on a class-by-class basis and is due at the time of registration for each individual class, until the balance for the full tuition is paid.

Payment for the specific sessions listed above has been made using:

ACCES-VR Voucher

Veterans Benefits

Cash

Personal Check

Credit Card

Refund Policy

A. A student who cancels within 7 days of signing the enrollment agreement receives all monies returned with the exception of the non-refundable registration fee.

B. Thereafter, a student will be liable for all of the following:

1. the non-refundable registration fee
2. the cost of any textbook or supplies accepted
 - Textbook cost for entire Horticulture Track 4 program = \$500
 - Supply cost for entire Horticulture Track 4 program = \$200
3. tuition liability as of the student's last date of physical attendance

Because students pay tuition on a class-by-class basis, tuition liability is based on the cost of each individual class. Total tuition liability is limited to the courses the student is enrolled in when the student withdrew or was terminated and any previous quarters completed.

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

First Quarter

	Prior to or during the first week	During the second week	During the third week	During the fourth week	After the fourth week
Intro to Plant Science	\$435	\$326.25	\$217.50	\$108.75	\$0

Subsequent Quarters

	During the first week	During the second week	During the third week	After the third week
Soil Science I	\$371.25	\$247.50	\$123.75	\$0
Late Season Perennials & Grasses	\$243.75	\$162.50	\$81.25	\$0
Landscape Design History	\$491.25	\$327.50	\$163.75	\$0
Plants for Landscaping	\$326.25	\$217.50	\$108.75	\$0
Broadleaved Evergreens	\$179.25	\$119.50	\$59.75	\$0
Graphics 1	\$491.25	\$327.50	\$163.75	\$0
Plant Communities	\$138.75	\$92.50	\$46.25	\$0
Annual and Perennial Garden Maintenance	\$161.25	\$107.50	\$53.75	\$0
Bulbs	\$221.25	\$147.50	\$73.75	\$0
Spring Trees and Shrubs	\$243.75	\$162.50	\$81.25	\$0
Spring Perennials	\$179.25	\$119.50	\$59.75	\$0
Annuals	\$161.25	\$107.50	\$53.75	\$0
Sustainable Garden Care	\$161.25	\$107.50	\$53.75	\$0
Sustainable Garden Design	\$401.25	\$267.50	\$133.75	\$0

To withdraw from a class and request a refund, please contact the Director at adulthood@nybg.org or (718) 817-8720. The failure of a student to immediately notify the Director in writing of the student's intent to withdraw may delay a refund of tuition to the student pursuant to Section 5002(3) of the Education Law.

Although placement assistance is available, the school cannot guarantee a job to any student or graduate.

By my signature, I agree to the conditions of this agreement. I also verify that I have read and received a copy of the agreement and the school catalog.

Student Signature

Date

Agent Name (Print Name) Certificate #

Agent Signature Date

I have received a copy of the Student Disclosure Material.

Student Signature Date

Authorized Agent Signature Date

Director of the School of Horticulture and
Landscape Design Signature Date