

NYBG

SPRING—SUMMER 2023 | VOLUME 13



NEW YORK BOTANICAL GARDEN

Contents

- 3 | **Calendar**
- 4 | **The Board of The New York Botanical Garden**
- 5 | **School Staff**
- 8 | **HORTICULTURE**
- 12 | **LANDSCAPE DESIGN**
- 15 | **Academic Policies & Procedures**
- 17 | **Professional Societies, and Academic Programs**
- 18 | **Tuition and Fees, Refunds and Withdrawals**
- 19-23 | **Student Liability Charts**
- 24 | **Registration and General Information**



ABOUT THE COVER: Last spring dozens of plein-air artists spread out across Garden grounds to capture familiar scenes in a new light during the Fifth Annual Plein-Air Invitational. The work, all completed in one day, is featured on our cover and throughout this catalog.

Front Cover: ©Elissa Gore, *Conservatory Entrance* (detail), Watercolor, elissagore.net



Calendar



	HOLIDAYS	SCHOOL SCHEDULE
JANUARY	New Year's Day Martin Luther King Day weekend	Winter term begins
FEBRUARY	Lincoln's Birthday Presidents' Day weekend	
MARCH		
APRIL		Spring term begins
MAY	Memorial Day	
JUNE	Juneteenth	Graduation for those who have completed their Certificates
JULY	Independence Day	Summer term begins
AUGUST		
SEPTEMBER	Labor Day weekend	
OCTOBER	Federal Holiday	Fall term begins
NOVEMBER	Election Day Thanksgiving and the following Friday	
DECEMBER	Christmas week	

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School Staff

DIRECTOR

Erin Sircy, Director of Operations and Student Success is Director of the School of Horticulture and Landscape Design. Erin has over a decade of higher education and educational leadership experience. She was formerly the Director of Administration at Sotheby's Institute of Art where she worked closely with faculty on course and program development, oversaw all accreditation and compliance for MA programs and lead all administrative and student facing teams to ensure exceptional learning experiences for stakeholders. Prior to SIA, she was an instructor and administrator in the Steinhardt School of Culture, Education and Human Development at NYU where she was responsible for career readiness programming, accreditation, advising, and scheduling logistics for the Department of Art and Art Professions. Erin holds an MA in Visual Arts Administration from NYU and a BFA in Art Education.

INSTRUCTORS

Damon Arrington

Damon Arrington is a Landscape Urbanist who focuses on crisis landscapes and their subsequent effect on the people that inhabit them. He obtained a Master's Degree in Landscape Architecture from The City College of New York where he was a scholar for the J. Max Bond Center for Inclusion and Equity. His notable Landscape Architecture projects in NYC include The Hills on Governors Island, Jamaica Bay Restoration Project and park spaces for The New York Housing Authority.

Jennifer Cappello-Ruggiero

Jennifer Cappello-Ruggiero holds an AAS Degree in Horticulture Design and a BT Degree in Horticulture Technology. She did much of her early training as an intern at The Farmingdale State College Teaching Gardens and gained horticultural and design experience working on private residences on Long Island and as an assistant to a landscape designer. She later moved into a more public sector and became the Program Leader at East Meadow Farm; an educational and outreach facility of Cornell Cooperative Extension of Nassau County.

Paula Capps Sarathy

Paula's special interest is the history of medieval, Victorian, and modern gardens. She earned an advanced diploma in history at Oxford University, and is completing a Master's Degree in Garden and Landscape History at the University of London. She has traveled extensively to visit and study gardens in the United States, Asia, and Europe.

Steve Conaway

Steve Conaway, Ph.D. is the Assistant Director of Horticulture at Wave Hill, where he focuses on the health and beauty of the gardens, greenhouses, and woodlands. Conaway developed an early passion for plant science and sustainability working in crop diversity preservation on New England farms. He studied environmental horticulture at the University of New Hampshire where he helped implement the campus-wide composting program.

Leslie Day

Leslie Day has been a science educator for 20 years with a doctorate in science education from Columbia University. Day is also a New York City naturalist and author of *Field Guide to the Natural World of New York City*, *Field Guide to the Street Trees of New York City*, *Field Guide to the Neighborhood Birds of New York City*, and her latest book *Honeybee Hotel: the Waldorf Astoria's Roof Garden and the Heart of New York City*.

Valerie D'Antonio

Valerie D'Antonio, APLD, holds a Certificate in Landscape Design from the New York Botanical Garden. She is the principal and owner of D'Antonio Landscape Designs, Inc. which specializes in residential garden design, installation, maintenance, garden coaching and consultation.

Stacie Ellickson-Hastie

Stacie Ellickson, LLA, is a Senior Landscape Architect and certified arborist at MNLA. A native of Iowa, she received her Bachelor of Landscape Architecture from Iowa State University and practiced in Des Moines prior to moving to New York City in 2015. With over 10 years of experience, Ellickson has managed a variety of project types at different scales and has a passion for finding solutions and details that make each project unique.

Michael Hagen

Michael Hagen is the NYBG Curator of the Native Plant Garden and the Rock Garden. He previously served as Staff Horticulturist for Stonecrop Gardens in Cold Spring, NY and Garden Manager at Rocky Hills, in Mt. Kisco, a preservation project of the Garden Conservancy.

Erika Hanson-Moore

Erika Hanson-Moore is a graduate of the NYBG's School of Professional Horticulture, managed the organic vegetable garden on Martha Stewart's estate. She owns Living Colors Landscape and Gardens, as well as Anthropek Containers and Gardens.

Duncan Himmelman

Duncan Himmelman, Ph.D., has more than 35 years of experience in practicing and teaching horticulture and landscape design. He recently retired as the Education Manager at Mt. Cuba Center.

Katharhy

Katharhy's interdisciplinary research integrates soil, microbes, and plant sciences as well as social ecology affiliated at CUNY-Advanced Science Research Center, Plant Science Lab-Lehman College, and The Regenerative Field Institute in Ecuador. He merges western scientific knowledge with local wisdom to further inform agroecosystem health. His teaching appointments include Brooklyn College, Lehman College, as well as, GreenThumb. He also co-founded the Andes Agriculture Entrepreneur Initiative in Ecuador and worked with AgriTech/Agribusiness entrepreneurs in NY. He leads K'allam'p Inc, a nonprofit organization, providing STEAM education accessibility to indigenous communities.

Mark Kokinchak

Mark Kokinchak has a degree in Environmental Horticulture from UCONN and has earned a state issued Custom Grounds 3A and Arborist 3D licensing. He has over 35 years of experience in landscaping, tree and shrub maintenance, as well as turf management. His emphasis has been on fertility, cultural practices, and the control of insects and diseases.

George Lozefski

George Lozefski is the Laboratory Manager and Field & Education/Outreach Coordinator at the NYC Urban Soils Institute. As a dedicated and passionate scientist and educator, Lozefski has conducted environmental research at Columbia University's Lamont Doherty Earth Observatory and has been teaching Geoscience courses at Brooklyn College for over 10 years. He conducts soil science and soil testing workshops and provides training in soil quality test evaluations for academic and community settings. He received his B.S. Geology from Queens College, CUNY and a M.A. Environmental Science at Brooklyn College, CUNY.

Owen McLaughlin

Owen McLaughlin is a licensed landscape architect with a Masters degree in such from Clemson University. He has worked for over ten years in designing, installing and maintaining residential and commercial landscape projects in Connecticut and New York.

Jamie Miller

After 15 successful years as an accomplished assistant film director and 5 years as a still photographer and art director for magazine work, Jamie earned a Landscape Design Certificate from NYBG, and now applies her years of creative experience to her work as a landscape designer as owner of J Miller Design Associates.

Shauna Moore

Shauna Moore is the Manager of Horticulture for Somerset County Park Commission's Leonard J Buck Garden and Colonial Park Gardens in New Jersey where she curates the Rudolf W. van der Goot Rose Garden. Born and raised in Minneapolis, Minnesota, she holds bachelor's and master's degrees from the University of Minnesota in Horticulture Science and Landscape Architecture, as well as a Masters in Liberal Studies. As an experienced gardener and designer, she deeply understands and appreciates woody and herbaceous plant materials.

Timothy Nolan

Tim Nolan runs Gardens By Design, a landscape and garden design firm, and works as a horticultural consultant for designers, primarily in New York City and the Hudson Valley. He holds a Horticulture Certificate in Sustainable Garden Design from the New York Botanical Garden.

Elizabeth Poccia

Elizabeth Poccia received a Certificate in Landscape Design from the New York Botanical Garden. She is a former Assistant Designer at LDAH Landscape Architecture, where she was involved in high end residential design. She is passionate about using graphics as a tool to communicate reality to plan.

Michael Ruggiero

Michael Ruggiero is the horticulturist at Matterhorn Nursery in Spring Valley, N.Y. Former Senior Curator of Horticulture and a long-time instructor at the New York Botanical Garden, he lectures and writes on gardening topics and has authored several books.

Vincent Simeone

Vincent Simeone has worked for many years in public horticulture and is currently the Director at Planting Fields Arboretum State Historic Park. He also leads garden tours all over the world with Allan Armitage. Vincent serves on several committees including the Gold Medal Plant Award Committee and the LINLA Landscape Awards Committee.

Mobee Weinstein

Mobee Weinstein is Foreman of Gardeners at the New York Botanical Garden, holds a BS in Plant Studies from Lehman College, and is a graduate of the School of Professional Horticulture. She is a NOFA-accredited Organic LandCare Professional and has more than 30 years of experience.

Jessica Zavaglia

Jessica Zavaglia holds a Certificate in Landscape Design from NYBG and is co-owner and principal of Zavaglia Associates, a landscape design & development firm serving Westchester County, NYC, and lower Fairfield County, CT.





©Brad Marshall, *NYBG Azalea Garden*, Oil

Horticulture

Develop the vital skills needed to protect and manage sustainable landscapes, maintain healthy trees, design attractive gardens, and produce landscape plants. Enroll in a single class or pursue a Horticulture Certificate.

THE CERTIFICATE PROGRAM

Increasing concerns for environmental quality, conservation, and restoration are driving strategies nationwide at landscaping companies, nurseries and garden centers, public parks, botanical gardens, and private estates. The NYBG Horticulture Certificate is a NY State-licensed credential that helps professionals to enhance their profiles and individuals to pursue new green careers. Taught by landscape and horticulture experts, this unique program blends classroom theory with field studies in the Garden's historic landscape, offering a high standard of training in four areas of concentration: Plant Production, Sustainable Landscape Management, Arboriculture, and Sustainable Garden Design.

CERTIFICATE REQUIREMENTS

Course	Code	Hours*	Page
Plant Production TRACK 1			
Introduction to Plant Science	HRT 300	16	10
Soil Science I: Physical Properties	HRT 301	18	10
Soil Science II: Chemistry and Nutrition	HRT 302 P	18	10
Horticultural Techniques: Greenhouse Practices**	HRT 312 P	15	—
Insect Pests of Landscape Plants	HRT 381 P	18	10
Plant Propagation I: Basic Principles	HRT 411 P	18	10
Plant Propagation II: Applications **	HRT 412 P	18	—
Disease Identification & Management	HRT 481 P	18	10
Nursery and Greenhouse Management **	HRT 491 P	24	—
TOTAL REQUIRED HOURS		163	

Course	Code	Hours*	Page
Sustainable Landscape Management TRACK 2			
Introduction to Plant Science	HRT 300	16	10
Soil Science I: Physical Properties	HRT 301	18	10
Soil Science II: Chemistry and Nutrition	HRT 302 P	18	10
Horticultural Techniques: Landscape Gardening	HRT 311 P	18	10
Pruning Principles and Practices**	HRT 321 P	15	—
Basic Design and Installation of Irrigation Systems**	HRT 323	12	—
Business Practices for the Landscape Professional	LAN 457	12	11
Insect Pests of Landscape Plants	HRT 381 P	18	10
Tree Management**	HRT 422 P	14	—
Landscape Management**	HRT 443 P	24	—
Disease Identification & Management	HRT 481 P	18	10
Invasive Weed ID & Management **	HRT 482 P	12	—
Mathematics for Horticulturists**	HRT 356	6	—
TOTAL REQUIRED HOURS		201	

Course	Code	Hours*	Page
Arboriculture TRACK 3			
Introduction to Plant Science	HRT 300	16	10
Soil Science I: Physical Properties	HRT 301	18	10
Soil Science II: Chemistry and Nutrition	HRT 302 P	18	10
Tree Climbing for Arborists	HRT 304	15	11
Chainsaws: Use, Safety, and Maintenance**	HRT 308	6	—
Pruning Principles and Practices**	HRT 321 P	15	—
Landscape Plants: Fall Trees and Shrubs	HRT 331 P	12	11
Landscape Plants: Conifers**	HRT 333 P	12	—
Landscape Plants: Spring Trees and Shrubs	HRT 334 P	12	10
Insect Pests of Landscape Plants	HRT 381 P	18	10
Tree Management**	HRT 422 P	14	—
Urban Tree Care**	HRT 426 P	12	—
Winter Tree Identification**	HRT 440 P	8	—
Disease Identification & Management	HRT 481 P	18	10
TOTAL REQUIRED HOURS		194	

Course	Code	Hours*	Page
Sustainable Garden Design TRACK 4			
Introduction to Plant Science	HRT 300	16	10
Soil Science I: Physical Properties	HRT 301	18	10
Landscape Plants: Broadleaved Evergreens**	HRT 332 P	9	—
Landscape Plants: Spring Trees and Shrubs	HRT 334 P	12	10
Landscape Plants: Spring Perennials	HRT 336 P	9	10
Landscape Plants: Late Season Perennials & Grasses	HRT 338 P	12	11
Landscape Plants: Annuals	HRT 341 P	8	10
Landscape Plants: Bulbs**	HRT 342 P	12	—
Annual and Perennial Garden Maintenance**	HRT 344 P	8	—
Plants for Landscaping	HRT 358	16	10
Plant Communities	HRT 140	6	10
Sustainable Garden Care	HRT 395 P	8	10
Sustainable Garden Design**	HRT 551 P	20	—
Landscape Design History	LAN 301	24	14
Graphics I	LAN 311	24	14
TOTAL REQUIRED HOURS		202	

*Course hours do not include exam hours
 **Courses offered in the Fall–Winter Catalog
P Courses with a prerequisite before you can register

For professional organizations, see p. 17.

**QUESTIONS? CONTACT THE PROGRAM COORDINATOR AT
 HRTCOORDINATOR@NYBG.ORG**





CERTIFICATE CLASSES

Open to Non-Certificate students

INTRODUCTION TO PLANT SCIENCE

ALL TRACKS

This user-friendly intro course surveys the major plant groups—flowering plants, conifers, ferns, and bryophytes—focusing on their form and structure. Become botanically literate and gain practical experience in dissecting and analyzing plant structures. | \$420/\$470

SOIL SCIENCE I ALL TRACKS

Soil is a dynamic, living organism and the very foundation of sustainable horticulture and agriculture. This course focuses on the texture, structure, density, and color of different soils and the dynamic relationship that exists among soil, water, and plants. Through lectures and at-home labs, learn irrigation and drainage techniques and explore how soil, organic matter, and microbiology relate to plant health and soil conservation. \$480/\$525

SOIL SCIENCE II: CHEMISTRY AND NUTRITION TRACKS 1, 2, & 3

Go beyond basic soil chemistry and examine how a soil's pH affects what nutrients are available to plants. Explore the ionic exchange capacities of soil, the complex nitrogen cycle, and the effects of composted soil amendments and fertilizers. Discover how soil and plant tissue tests can help monitor plant nutrition and health. [P] Prerequisite: *Soil Science I* | \$420/\$470

HORTICULTURAL TECHNIQUES: LANDSCAPE GARDENING TRACK 2

Learn the basics of ecologically-appropriate landscape gardening. Topics include soil preparation, efficient watering and fertilization, planting and transplanting, cultivation, and plant maintenance. [P] Prerequisite: *Intro to Plant Science and Soil Science I* | \$480/\$525

LANDSCAPE PLANTS: SPRING TREES AND SHRUBS TRACK 3 & 4

Learn the identification, classification, and landscape use of spring-flowering trees and shrubs. Major plant groups include *Magnolia*, *Malus*, *Prunus*, *Viburnum*, and other genera, which are particularly ornamental in spring. [P] Prerequisite: *Intro to Plant Science* | \$310/\$340

PLANTS FOR LANDSCAPING TRACK 4

Choose the right plant for the right place, based on site-specific design and maintenance criteria. Learn landscape values such as size, texture, color, and flowering and fruiting seasons. Review trees, shrubs, groundcovers, annuals, and perennials suitable for this region. | \$420/\$470

DISEASE IDENTIFICATION & MANAGEMENT TRACKS 1, 2, & 3

Learn common diseases of woody and herbaceous ornamentals and turfgrass, and the cultural, biological, and least-toxic strategies for their control. [P] Prerequisite: *Intro to Plant Science* \$500/\$550

LANDSCAPE PLANTS: SPRING PERENNIALS TRACK 4

This course is designed for horticulturists and gardeners who are familiar with the basic culture of perennials. Study how to identify, classify, and use 60 spring-blooming perennials in the landscape. Review scientific and common names. [P] Prerequisite: *Intro to Plant Science* | \$235/\$260

SUSTAINABLE GARDEN CARE TRACK 4

Explore how to create a healthy garden while supporting biodiversity and conserving resources. We'll discuss ways to minimize water usage, effectively handle stormwater, create a healthy soil food web, and use non-toxic alternatives to maintain optimal plant health. [P] Prerequisites: *Intro to Plant Science* and *Soil Science I* | \$210/\$230

INSECT PESTS OF LANDSCAPE PLANTS TRACKS 1, 2, & 3

Learn to identify the insects common to the northeastern United States that feed on woody and herbaceous plants and the damage that they cause. Study how to judge the severity of an infestation and to select and implement control measures based on the insect's biology. [P] Prerequisite: *Intro to Plant Science* | \$460/\$505

PLANT COMMUNITIES TRACK 4

Fundamentally change the way you view natural landscapes by learning about the complex factors that inform which plants grow in what combinations. Understanding how and why these plant communities form will help you design beautiful landscapes that are more resilient, diverse, and harmonious. | \$180/\$200

PLANT PROPAGATION I TRACK 1

Learn principles and techniques of plant propagation by seed and cuttings. Explore basic sexual and asexual propagation, focusing on fruit development, seedling production, root initiation, stem and leaf cuttings, and layering. [P] Prerequisite: *Intro to Plant Science* | \$500/\$550

LANDSCAPE PLANTS: ANNUALS TRACK 4

Study the identification, culture, and landscape use of approximately 60 annuals and select tender perennials, including major groups of common species and more unusual types. Learn how to choose low-maintenance plants, and review scientific and common names. [P] Prerequisite:

Intro to Plant Science | \$210/\$230

LANDSCAPE PLANTS: LATE SEASON PERENNIALS & GRASSES TRACK 4

This course is designed for horticulturists and gardeners who are familiar with the basic culture of perennials. Learn the identifying characteristics, classification, scientific and common names, and landscape uses of approximately 60 summer- and fall-blooming native and non-native perennials and grasses. † Prerequisite: *Intro to Plant Science* \$310/\$340

TREE CLIMBING FOR ARBORISTS TRACK 3

Designed for people interested in arboriculture, this course will help students develop their climbing skills. Learn techniques such as rope setting, knot tying, body thrusting, doublecrotching, foot locking, and limb walking. Taught on Garden grounds, this class offers expert instruction and critique. Wear comfortable clothing, sturdy work or hiking boots, and light leather or cloth gloves. All other equipment is provided. † \$460/505

BUSINESS PRACTICES FOR THE LANDSCAPE PROFESSIONAL TRACK 2

Study how to effectively organize and operate a small landscape business that will sustain itself and earn a profit. Learn how to attract new clients, position oneself in a crowded market, and choose the right type of business model. Gain experience in preparing proposals and contracts, pricing services and materials, and creating budgets. You will walk away from this class with a basic plan to guide you in creating a successful business. † \$310/\$340

LANDSCAPE PLANTS: FALL TREES AND SHRUBS TRACK 3

Explore how to identify and use shade trees and shrubs that are native to and thrive in our region, including Acer, Quercus, and Viburnum, which are particularly ornamental in fall. † Prerequisite: *Intro to Plant Science* | \$310/\$340



† The start time for all sections is as listed; end times vary. See website for the full schedule.

📅 Exam on last class date.



©Garin Baker, *At the Garden*, Oil on linen

Landscape Design

The need to develop, preserve, and protect our open spaces and environmental and cultural resources has never been greater. NYBG's engaging program gives you a solid, plant-focused foundation to help build skills you can use at home and beyond. Join us by taking a single class for pleasure or pursuing a professional Certificate in Landscape Design.

THE CERTIFICATE PROGRAM

Whether you're just starting to pursue your passion or taking your expertise to the next level, the NYBG Landscape Design Certificate distinguishes your portfolio and showcases your skills development. Outstanding instructors who are working professionals guide you through a comprehensive program, where you will:

- Analyze existing landscapes, identify site-specific problems, and develop design solutions.
- Prepare planting plans that are practical, sustainable, and aesthetically pleasing for a variety of projects.
- Demonstrate skills associated with site engineering practices, principles, and techniques.
- Develop strategies for success using skills in planning, pricing, purchasing, and more.

CERTIFICATE REQUIREMENTS

Course	Code	Hours	Page
TIER 1— Introductory Classes			
Landscape Design History	LAN 301	24	14
Graphics I	LAN 311	24	14
Landscape Measurement	LAN 340	12	14
Landscape Plants: Fall Trees and Shrubs	HRT 331	P 12	11
Landscape Plants: Spring Trees and Shrubs	HRT 334	P 12	10
Plants for Landscaping	HRT 358	16	10
TIER 2			
Landscape Design I: Site Analysis and Schematic Design	LAN 401	P 24	14
Landscape Design II: Design Development Estimating**	LAN 402	P 24	14
	LAN 380	P 9	—
Graphics II: DynaSCAPE	LAN 427	P 24	14
Site Materials and Details**	LAN 422	P 24	—
TIER 3			
Grading & Drainage**	LAN 428	P 30	—
Graphics III: Photoshop**	LAN 417	P 24	—
Landscape Design III: Planting Design	LAN 403	P 24	14
Business Practices for Landscape Professional	LAN 457	12	14
Landscape Design IV: Design and Construction**	LAN 520	P 33	—
Portfolio and Presentation Skills**	LAN 555	P 15	—
TOTAL REQUIRED HOURS		343	

**Courses offered in the Fall–Winter Catalog

P Courses with a prerequisite before you can register

For professional organizations, see p. 17.

QUESTIONS? CONTACT THE PROGRAM COORDINATOR AT
LANCOORDINATOR@NYBG.ORG

**SUMMER INTENSIVE PROGRAM**

July 10–August 4



In four weeks, earn 25% of the course hours required for the NYBG Certificate in Landscape Design. Including interactive classes with top landscape architects, designers, and guest lecturers; trips to historic sites; and the Garden's incomparable resources, this summer program gets your career on the fast track!

CLASSES

Landscape Design History | Graphics I | Landscape Design I | Plants for Landscaping | NYBG Curator-Led Tours | Off-Site Garden Visits | Guest Designer Presentations | Open Studio Time

Monday–Friday, July 10–August 4, 9 am–5 pm | NYBG | 241LAN960

TUITION AND REFUNDS

\$2,835 (Member) / \$3,150 (Non-Member) / Materials Fee

A \$1,285 non-refundable deposit is due at registration.

Students are required to purchase other supplies for the Intensive as outlined in our online materials list, which total approximately \$400.

An optional payment schedule is available if requested.

No refunds after June 26.

Questions about the Intensive? Call 718.817.8720 or email:
continuing@nybg.org

Class size is limited for individualized attention. Enroll now!

STUDENT INFORMATION

In addition to the course fees listed, students should anticipate spending approximately \$700 on class materials while completing their Certificate. Students should expect that homework will be assigned in most courses.

CERTIFICATE CLASSES

Open to Non-Certificate students

LANDSCAPE DESIGN HISTORY

This course is also required for the Horticulture Certificate TRACK 4.

Explore theories, traditions, and principles that have shaped the design of landscapes from antiquity to the present, through visual presentations, assigned readings, projects, and classroom discussion. | \$630/\$690 *Certificate Requirement*

GRAPHICS I: HAND RENDERING

This course is also required for the Horticulture Certificate TRACK 4.

Graphics are essential in developing and communicating your ideas. Practice various graphic techniques on a range of materials and equipment and learn how to organize and render landscape plans on paper for optimal presentation to clients. Homework required. | \$630/\$690 *Certificate Requirement*

GRAPHICS II: DYNASCAPE

Learn the various tools and applications of this software package for landscape designers. Topics include: developing base plans from surveys, techniques for quick estimates, and utilizing the online plant database. Basic computer skills and PC laptop required. **P** Prerequisite: *Graphics I* \$630/\$690 (There is an additional software fee of \$187.50.) *Certificate Requirement*

LANDSCAPE MEASUREMENT

Precise field measurement is the crucial first step in landscape design. Learn how to properly use automatic levels, tapes, and sophisticated survey instruments such as a total-station and mapping grade GPS. Topics will include accurately measuring distances, differences in elevation, and angles. A basic understanding of geometry and trigonometry is helpful. Dress for the weather. | \$310/\$340 *Certificate Requirement*

LANDSCAPE DESIGN I: SITE ANALYSIS AND SCHEMATIC DESIGN

Turning a vision into a plan is the designer's first challenge. Analyze landscapes, formulate the requirements of a design project and then translate them into schematic design solutions. Take part in class discussions and critiques, and present projects. Extensive out-of-class design homework required. **P** Prerequisites: *Landscape Design History* and *Graphics I* | \$610/\$670 *Certificate Requirement*

LANDSCAPE DESIGN II: DESIGN DEVELOPMENT

Apply basic design to site-specific problems, focusing on the process of design development. Start with a concept, then progress through the schematic phase to a preliminary design solution. Examine the relationships of landscape elements and materials to the design process. **P** Prerequisites: *Landscape Design I* and *Graphics II* \$610/\$670 *Certificate Requirement*

SITE MATERIALS AND DETAILS

Learn the basic principles of constructing residential landscape features such as walks, steps, simple decks, garden structures, walls, and benches. Study landscape construction standards, techniques, and commonly used materials, and learn to draft construction details. **P** Prerequisite: *Graphics II* | \$610/\$670 *Certificate Requirement*

LANDSCAPE DESIGN III: PLANTING DESIGN

Through a series of design assignments, prepare a variety of planting plans that are practical, appropriate, and aesthetically satisfying. Explore the significance of site conditions as well as plant form, text, color, and ecological associations. **P** Prerequisites: *Landscape Design II*, *Graphics II*, and *Plants for Landscaping*. Recommended: *Fall Trees and Shrubs* and *Spring Trees and Shrubs* | \$610/\$670 *Certificate Requirement*

BUSINESS PRACTICES FOR THE LANDSCAPE PROFESSIONAL

Study how to effectively organize and operate a small landscape business that will sustain itself and earn a profit. Learn how to attract new clients, position oneself in a crowded market, and choose the right type of business model. Gain experience in preparing proposals and contracts, pricing services and materials, and creating budgets. You will walk away from this class with a basic plan to guide you in creating a successful business. | \$310/\$340 | *Certificate Requirement*



Academic Policies & Procedures

COURSES WITH PREREQUISITES

In order to register for courses with prerequisites, students must have received a passing grade in the prerequisite course(s)

SCHOOL POLICIES FOR CERTIFICATE PROGRAMS

The Director and Program Coordinators formulate policy regarding standards of student performance, including awarding Certificates, rules of conduct, and student appeals. Please contact Director with any questions or concerns at 718.817.8595.

Satisfactory Academic Progress Policy:

Student progress is measured by grades.

Grade	GPA	Percentile
A	4.0	94–100
A-	3.7	90–93
B+	3.3	87–89
B	3.0	83–86
B-	2.7	80–82
C+	2.3	77–79
C	2.0	73–76
C-	1.7	70–72
D+	1.3	67–69
D	1.0	60–66
F	0	0–59
NC	0	NO CREDIT

Students must maintain a cumulative weighted average of 70% on a 100% scale, and must pass all courses with a minimum grade of 60%. All students are required to complete a minimum of 90% of their cumulative registered clock hours. Students who do not meet the 90% cumulative completion percentage will be placed on probation. Courses for which a student receives a letter grade of A, A-, B+, B, B-, C+, C, C-, D+, D, and P (passing) are included in the calculation of cumulative clock hour completion percentage as courses successfully completed.

Courses for which a student receives a letter grade of INC and F will be treated as courses attempted, but not successfully completed. Students are required to meet these minimum standards at each point of their program evaluation. A student must repeat a course and earn a passing grade in order to fulfill the Certificate requirements; additional course materials will be charged at cost.

All coursework (final exams, papers, projects) must be completed on time unless the instructor grants additional time for extenuating circumstances.

Entrance Requirements

To be admitted to the Program, students must be 18 years of age at the time of entrance, and must possess at least a high school or a New York State equivalency diploma.

Previous Education Credit

A student may qualify for course exemption by completing college courses taken for degree credit from an accredited college or university, evaluated non-collegiate sponsored instruction, or proficiency exams.

Students who wish to be granted exemption from a required course must:

- 1) Complete the Course Exemption Request Form
- 2) Present transcripts showing an earned grade of C or higher
- 3) Present the course outline, syllabus, and/or relevant supporting documentation.

The School will then evaluate these submissions and make a decision on course exemption. If a student is exempted from the course, s/he is required to take an equal number of hours of an approved elective course to complete the Certificate.

Attendance

On-time attendance is required at all classes. Unexcused tardiness and absences are not accepted and will be evaluated on a case-by-case basis.

A student who is absent from a class without adequate reason may be assigned a failing grade. Absences due to serious illness or death within a student's family are recognized as excused absences. To validate such absences, the student should present evidence to the Director, who will then provide a letter of verification to all of the student's instructors for the term.

Makeup quizzes and exams must be requested by the student and will be scheduled at the instructor's discretion. Deficiency in any required work resulting from absence from class must be made up at the student's own expense to satisfy the instructor.

Tardiness Policy

Students are expected to be in class on time. Any student who is tardy more than three times shall be required to speak with the Director.

Leave of Absence Policy

In the case of a prolonged illness or accident, death in the family, or other special circumstances that make attendance impossible or impractical, a leave of absence may be granted to the student if requested in writing by the student with the specific reason for the leave request. It should include the approximate length of the requested leave. The approval of such leaves of absence shall be in writing by the School Director.

When a student returns from an approved leave of absence, s/he will be placed in the instructional program at the point commensurate with the skill level retained by the student at the time of his/her return. The School will assess this skill level in a counseling session with the student, or by employing a written or oral evaluation.

Student Withdrawal Policy

Students who wish to withdraw should meet with the School Director to review their progress and options for completing their education at the School at a later date. Approval for return to the program will be determined based on course schedule and other factors at the discretion of the School.

Student Conduct

Students are expected to establish good working relationships with their instructors, fellow students, and all other members of the Garden's staff. It is the policy of the School to treat all students equitably and to administer all policies, procedures, and rules and regulations consistently. When a student's performance is unsatisfactory or when students violate the policies and procedures of the School, the type of discipline selected will depend on the severity of the offense. Where warranted, the Director may elect to impose a suspension or termination whether or not there has been prior disciplinary action.

A student who wishes to appeal may present his/her case to the Director.

Certificate Requirements

- Certificate requirements are those stated in the catalog from which the student first registered for a Certificate course.
- To qualify for a Certificate, students must receive passing grades in all required courses.
- A student has six (6) years from the start of their first required course, to complete a Certificate.

Certificate Graduation Ceremony

The 2023 ceremony will be held on the first Sunday of June. If you expect to complete your Certificate requirements or enroll in all remaining classes by June this year, you must inform the Manager of Adult Education in writing at adultedgraduation@nybg.org by March 24. Call the Registration Office at 718.817.8720 with any questions.

Transcripts

Official (\$4 each) and Unofficial transcripts (free) are available from the Registration Office year-round. Official transcripts must be requested in writing, including the name and address of the institution to which the transcript is being mailed. Transcripts are mailed within two (2) weeks and a copy is sent to the student.

Privacy

The School of Horticulture and Landscape Design complies with the Federal Education Rights and Privacy Act of 1974. The following categories of information concerning individual students and former students may be made available to the general public: name, attendance dates, telephone listing, date and place of birth, field of study, and previous education institutions attended by the student. Students may request that any of the above information not be released without his/her prior consent.

WHAT YOU SHOULD KNOW ABOUT STATE LICENSED PRIVATE SCHOOLS

The School of Horticulture and Landscape Design—which includes three programs: Horticulture, Horticultural Therapy, and Landscape Design—is licensed by the New York State Department of Education. Licensure under the state recognizes the Certificate Programs in Horticulture, Horticultural Therapy, and Landscape Design as high quality and career oriented.

Licensed private career schools offer curricula measured in clock hours, not credit hours. Certificates of completion are issued to students who meet clock hour requirements. The granting of any college credit to students who participate in and/or complete a program at a licensed private career school is solely at the discretion of the institution of higher education that the student may opt to subsequently attend.

Students of Licensed Private Schools in the State of New York have the right to file a complaint with the New York State Education Department if they believe that the School or anyone representing the School has acted unlawfully. Students may make complaints about the conduct of the school, advertising, standards and methods of instruction, equipment, facilities, qualifications of teaching and management personnel, enrollment agreement, methods of collecting tuition, School license or registration, School and student records, private School agents, and other charges.

To file a complaint, students should submit a letter in writing to Manager of Continuing Education at nthomas@nybg.org.

If that proves unsatisfactory, they may write to the New York State Education Department's Bureau of Proprietary School Supervision at 116 West 32nd Street, 5th Floor, New York, NY 10001, or call the Department at 212.643.4760, requesting an interview for the purpose of filing a written complaint. All relevant documents must be brought to the interview. If you cannot attend an interview, send a letter or call the Bureau to request a complaint form. You must complete and sign the form and mail it to the Bureau, including copies of all relevant documents. The Bureau cannot investigate any complaint made more than two years after the date of alleged occurrence.



Professional Societies, and Academic Programs

Landscape Design Students and Alumni Association (LDSA)

LDSA encourages a dynamic exchange of information among students, faculty, and alumni. It provides networking opportunities as well as an indispensable Q&A service via a Yahoo Group available to all members. Monthly meetings feature guest speakers and informal design critiques, and are focused on topics that extend beyond the classroom into the professional arena. All students and alumni in Landscape Design and Horticulture are invited to attend. Call Elaine Yellen at 914.723.4090 for details or drop by one of scheduled our meetings.

Association of Professional Landscape Designers (APLD)

The APLD advances landscape design as a career and promotes the recognition of landscape designers as qualified professionals. It has established a set of rigorous standards that must be met to become certified. Student memberships are available for those actively enrolled in a landscape design or horticulture program. For more information visit apltd.org.

Department of Environmental Conservation (DEC)

The New York State Department of Environmental Conservation (DEC) requires commercial pesticide applicators to take a 30-hour course such as Preparation for Pesticide Applicator Certification Examination (HRT 357) offered at the Garden, and pass a State-administered exam. Applicators must periodically apply for recertification and complete a number of courses that the DEC and the New Jersey State Department of Environmental Protection (DEP) have approved for recertification credits.

Northeast Organic Farming Association (NOFA)

NOFA offers CEUs to Accredited Organic Land Care Professionals (AOLCPs) who have made a commitment to practice in accordance with NOFA Organic Land Care Standards, to pursue ongoing education in methodology, and to create ecologically sound landscapes and living environments for their clients. For more information, visit nofa.org

The New York Botanical Garden & Bronx Community College Associate Degree Program

NYBG and Bronx Community College offer an Associate Degree program. The first year of the program is offered at BCC where students take academic courses. The second year is spent at NYBG, where students take academic courses and work in horticulture. For more information, contact NYBG at 718.817.8720 or Adijat Adebola at adijat.adebola@bbc.cuny.edu or 718.289.5538.



Tuition and Fees

Program	Tuition	Non-Refundable Registration Fee	Textbooks & Supplies	Total
Horticulture: Plant Production: Track 1	\$4,710	\$100	--	\$4,810
Horticulture: Sustainable Landscape Management: Track 2	\$5,900	\$100	\$800	\$6,800
Horticulture: Arboriculture: Track 3	\$5,465	\$100	\$900	\$6,465
Horticulture: Sustainable Garden Design: Track 4	\$5,835	\$100	\$700	\$6,635
Landscape Design	\$9,765	\$100	\$1,400	\$11,265

Refunds and Withdrawals

No discounts will be granted for missed classes. A 100% refund will be issued if your class is cancelled due to low enrollment. A student who cancels within 7 days of signing the enrollment agreement receives all monies returned with the exception of the non-refundable registration fee. Thereafter, a student will be liable for all of the following:

1. the non-refundable registration fee
2. the cost of any textbook or supplies accepted
3. tuition liability as of the student's last date of physical attendance

Because students pay tuition on a class-by-class basis, tuition liability is based on the cost of each individual class. Total tuition liability is limited to the quarter during which the student withdrew or was terminated and any previous quarters completed.

The charts below indicates what % of the student's tuition the school may keep, based on when the student withdraws or is terminated.

FOR COURSES LONGER THAN 6 WEEKS

First Quarter	% of tuition the school may keep	% of tuition the student is due
Prior to or during the first week	0%	100%
During the second week	25%	75%
During the third week	50%	50%
During the fourth week	75%	25%
After the fourth week	100%	0%
Subsequent Quarters		
During the first week	25%	75%
During the second week	50%	50%
During the third week	75%	25%
After the third week	100%	0%

FOR COURSES 6 WEEKS OR LESS

	% of tuition the school may keep	% of tuition the student is due
0–15% of the program complete	0%	100%
16–30% of the program complete	25%	75%
31–45% of the program complete	50%	50%
46–60% of the program complete	75%	25%
More than 60% of the program complete	100%	0%

To withdraw from a class and request a refund, please contact the Manager of Continuing Education at nthomas@nybg.org or 718.817.8720. The failure of a student to immediately notify the Director in writing of the student's intent to withdraw may delay a refund of tuition to the student pursuant to Section 5002(3) of the Education Law.

Weekly Student Liability Chart

Horticulture Track 1 – Plant Production

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

FIRST QUARTER	Prior to or during the first week	During the second week	During the third week	During the fourth week	After the fourth week
Intro to Plant Science	\$470	\$352.50	\$235	\$117.50	\$0

SUBSEQUENT QUARTERS	During the first week	During the second week	During the third week	After the third week
Soil Science I	\$393.75	\$262	\$131.25	\$0
Disease Identification and Management	\$390	\$260	\$130	\$0
Plant Propagation I: Basic Principles	\$412.50	\$275	\$137.50	\$0
Nursery and Greenhouse Measurement	\$465	\$310	\$155	\$0
Horticultural Techniques: Greenhouse Practices	\$315	\$210	\$105	\$0
Soil Science II	\$352.50	\$235	\$117.50	\$0
Plant Propagation II: Applications	\$427.50	\$285	\$142.50	\$0
Insect Pests of Landscape Plants	\$378.75	\$252.50	\$126.25	\$0



Weekly Student Liability Chart

Horticulture Track 2 – Sustainable Landscape Management

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

FIRST QUARTER

	Prior to or during the first week	During the second week	During the third week	During the fourth week	After the fourth week
Intro to Plant Science	\$470	\$352.50	\$235	\$117.50	\$0

SUBSEQUENT QUARTERS

	During the first week	During the second week	During the third week	After the third week
Soil Science I	\$393.75	\$262	\$131.25	\$0
Mathematics for Horticulturalists	\$131.25	\$82.50	\$41.25	\$0
Horticultural Techniques: Landscape Gardening	\$87.50	\$262.50	\$131.25	\$0
Invasive Weed Identification and Management	\$311.25	\$207.50	\$103.75	\$0
Insect Pests of Landscape Plants	\$378.75	\$252.50	\$126.25	\$0
Soil Science II	\$352.50	\$235	\$117.50	\$0
Disease Identification and Management	\$390	\$260	\$130	\$0
Landscape Management	\$502.50	\$317.50	\$158.75	\$0
Pruning Principles and Practices	\$345	\$230	\$115	\$0
Basic Design and Irrigation Systems	\$258.75	\$172.50	\$86.25	\$0
Business Practices for the Landscape Professional	\$255	\$170	\$85	\$0
Tree Management	\$296.25	\$197.50	\$98.75	\$0

Weekly Student Liability Chart

Horticulture Track 3 – Arboriculture

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

FIRST QUARTER	Prior to or during the first week	During the second week	During the third week	During the fourth week	After the fourth week
Intro to Plant Science	\$470	\$352.50	\$235	\$117.50	\$0

SUBSEQUENT QUARTERS	During the first week	During the second week	During the third week	After the third week
Soil Science I	\$393.75	\$262	\$131.25	\$0
Disease Identification and Management	\$390	\$260	\$130	\$0
Landscape Plants: Fall Trees and Shrubs	\$258.75	\$172.50	\$86.25	\$0
Pruning Principles and Practices	\$345	\$230	\$115	\$0
Soil Science II	\$352.50	\$235	\$117.50	\$0
Winter Tree Identification	\$258.75	\$172.50	\$86.25	\$0
Landscape Plants: Conifers	\$258.75	\$172.50	\$86.25	\$0
Chainsaws: Use, Safety, and Maintenance	\$119.25	\$79.50	\$39.75	\$0
Landscape Plants: Spring Trees and Shrubs	\$258.75	\$172.50	\$86.25	\$0
Insect Pests of Landscape Plants	\$378.75	\$252.50	\$126.25	\$0
Urban Tree Care	\$258.75	\$172.50	\$86.25	\$0
Tree Climbing for Arborists	\$378.75	\$252.50	\$126.25	\$0
Tree Management	\$296.25	\$197.50	\$98.75	\$0

Weekly Student Liability Chart

Horticulture Track 4 – Sustainable Garden Design

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

FIRST QUARTER

	Prior to or during the first week	During the second week	During the third week	During the fourth week	After the fourth week
Intro to Plant Science	\$470	\$352.50	\$235	\$117.50	\$0

SUBSEQUENT QUARTERS

	During the first week	During the second week	During the third week	After the third week
Soil Science I	\$393.75	\$262	\$131.25	\$0
Late Season Perennials & Grasses	\$258.75	\$172.50	\$86.25	\$0
Landscape Design History	\$517.50	\$345	\$172.50	\$0
Plants for Landscaping	\$326.25	\$217.50	\$108.75	\$0
Broadleaved Evergreens	\$179.25	\$119.50	\$59.75	\$0
Graphics I	\$517.50	\$345	\$172.50	\$0
Plant Communities	\$150	\$100	\$50	\$0
Annual and Perennial Garden Maintenance	\$172.50	\$115	\$57.50	\$0
Bulbs	\$258.75	\$172.50	\$86.25	\$0
Spring Trees and Shrubs	\$258.75	\$172.50	\$86.25	\$0
Spring Perennials	\$195	\$130	\$65	\$0
Annuals	\$172.50	\$115	\$57.50	\$0
Sustainable Garden Care	\$172.50	\$115	\$57.50	\$0
Sustainable Garden Design	\$420	\$280	\$140	\$0

Weekly Student Liability Chart

Landscape Design

The charts below indicate how much a refund would be in the event that a student had to withdraw or cancel their enrollment of particular courses during the program.

FIRST QUARTER

	Prior to or during the first week	During the second week	During the third week	During the fourth week	After the fourth week
Landscape Design History	\$517.50	\$345	\$172.50	\$163.75	\$0

SUBSEQUENT QUARTERS

	During the first week	During the second week	During the third week	After the third week
Graphics I	\$517.50	\$345	\$172.50	\$0
Fall Trees and Shrubs	\$258.75	\$172.50	\$86.25	\$0
Plants for Landscaping	\$326.25	\$217.50	\$108.75	\$0
Landscape Design I	\$502.50	\$335	\$167.50	\$0
Graphics II	\$517.50	\$345	\$172.50	\$0
Site Materials and Details	\$502.50	\$335	\$167.50	\$0
Landscape Design II	\$502.50	\$335	\$167.50	\$0
Grading & Drainage	\$626.25	\$417.50	\$208.75	\$0
Graphics III	\$521.25	\$347.50	\$173.75	\$0
Estimating	\$190	\$130	\$65	\$0
Spring Trees and Shrubs	\$258.75	\$172.50	\$86.25	\$0
Landscape Measurement	\$255	\$170	\$85	\$0
Landscape Design III	\$502.50	\$335	\$167.50	\$0
Business Practices for the Landscape Professional	\$255	\$170	\$85	\$0
Landscape Design IV	\$716.25	\$477.50	\$238.75	\$0
Portfolio and Presentation Skills	\$330	\$220	\$110	\$0

Registration & General Information

Registration

Web

The quickest way to register for a class is to visit nybg.org/adulted

Phone

718.817.8720 Registration Office, M–F 9 am–5 pm

Confirmations

Registration confirmations will be sent same day via email.

General Information

Entrance to the Garden on Class Days

You must bring your printed confirmation letter for admission to the Garden, and present it at the Mosholu Entrance to gain admittance and free parking.

The Garden

Quick and easy to reach Bronx River Parkway (Exit 7W)



Metro North Railroad to Botanical Garden Station



Storm Closings

Class cancellations due to inclement weather will be rescheduled.

For closings due to weather, check our website, or call 718.817.8747 for a recorded message. Please call at the times noted below for a recorded message on the status of your class:

- 7:30 am for classes beginning at 9–11:45 am
- 10:30 am for classes beginning at 12–3 pm
- 1 pm for classes beginning at 3:15–8 pm

Financial Assistance

Financial assistance is available through Adult Career and Continuing Education Services—Vocational Rehabilitation (ACCES-VR) and the Veterans Administration Educational Benefits. ACCES-VR services are for individuals with disabilities that interfere with getting or keeping a job or who have difficulty advancing at their job. For more information, refer to: <http://www.acces.nysed.gov/vr/apply-vocational-rehabilitation-services> Additionally, VAEB provides benefits to eligible veterans of the United States armed forces. An educational allowance may also be available to spouses and children of veterans, under Title 38, Chapter 35. Contact the School's Director for further information.

Accessibility

The New York Botanical Garden is accessible and accommodating to persons with disabilities. Please ask about accommodations when you register. For general information about accessibility at the Garden, visit nybg.org.

School Facilities

For the latest policies, please visit nybg.org/learn/adult-education/about-us/

Non-Discrimination Policy

NYBG's School of Horticulture and Landscape Design has a policy of non-discrimination. It prohibits discriminatory actions against and treatment of applicants for admissions based on actual or perceived race, color, national origin, alienage or citizenship status, religion or creed, gender, disability, age (18 and over), military status, prior record of arrest or conviction, marital status, genetic predisposition or carrier status, sexual orientation, or status as a victim of domestic violence, a sex offense, or stalking. The New York Botanical Garden is an affirmative action, equal opportunity employer.

Disclosure Statement

The student should be aware that some information in the catalog may change. It is recommended that students considering enrollment check with the school director to determine if there is any change from the information provided in the catalog. In addition, a catalog will contain information on the school's teaching personnel and courses/curricula offered. Please be advised that the State Education Department separately licenses all teaching personnel and independently approves all courses and curricula offered. It is again recommended that the student check with the school director to determine if there are any changes in the courses/curricula offered or the teaching personnel listed in the catalog.

New York Botanical Garden
2900 Southern Blvd
Bronx, New York 10458-5126

Address Service Requested



Grow with NYBG

Change your career. Beautify your green space. Exercise your creativity. Renew your spirit. The New York Botanical Garden has hundreds of classes to educate, inspire, and guide you.

Classes meet at our 250 magnificent acres in the Bronx and online. Flexible options available.

©Jeanette Gurney, Artists working in the Rose Garden, Watercolor and brown ink pen



The New York Botanical Garden is located on property owned in full by the City of New York, and its operation is made possible in part by public funds provided through the New York City Department of Cultural Affairs.

