

SCHOOL FOR HORTICULTURE AND LANDSCAPE DESIGN  
New York Botanical Garden  
2900 Southern Boulevard, Bronx, NY 10458  
718.817.8720

**Horticulture Hybrid Program**  
**Track 3: Arboriculture**

To enroll in the Horticulture Hybrid Track 3: Arboriculture program, please complete the following form and upload along with high school or college transcript or equivalency to this secure link:

<https://nybg.sharefile.com/r-rf78de5fb0f0b43e8945c3017fe5c292c>

Continuing Education staff will be available to advise each term prior to registration, for more information or questions please contact [ContinuingEd@nybg.org](mailto:ContinuingEd@nybg.org). The most up to date course offerings can be found here: [Horticulture courses - Continuing Education at the New York Botanical Garden \(enrole.com\)](https://enrole.com)

Student Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

The above listed school and student enter into agreement under which the student will pay tuition and fees as indicated below as well as attest to receiving a copy of the school's rules and regulations as set forth in the SHLD catalog. The school will instruct the student in the curriculum listed below in accordance with Education Law and Commissioner's Regulations.

Program	Horticulture Hybrid Track 3: Arboriculture
Hours	194 hours
Tuition	\$6,070
Textbooks	\$1,000
Supplies	\$200
Non-Refundable Registration Fee	\$100
Total	\$7,370
Refund Policy	Session Refund Policy (see below for more information)

School Hours of Operation:

Monday - Thursday 10 am-9:15 pm

Friday - Saturday 10 am-5 pm

Registration Office Hours of Operation:

Monday - Friday 9 am-5 pm

**Schedule**

Students will enroll in at least one section of each class per quarter in a sequence similar to the one outlined below.

Qtr	Course Title	Session ID	Schedule	Select Session To Enroll	Total Course Hours*	Price
1	Introduction to Plant Science	261HRT300GO	8 Wed   9/10 – 10/29, 10:30 am – 12:30 pm		16	\$562
		261HRT300JO	8 Mon   9/29-11/24   6-8 pm			
		262HRT300AO	8 Weds   10/1-11/19   11 am-1pm			
		262HRT300CO	8 Mon   11/3-12/22   10:30 am-12:30 pm			
		263HRT300DO	8 Tues   1/13-3/3   6-8 pm			
		263HRT300EO	8 Sat   1/24-3/21   10 am-12 pm			
		263HRT300FO	8 Tues   2/3-3/24   10 am-12 pm			
		263HRT300GO	8 Weds   2/18-4/18   6-8 pm			
		263HRT300H	8 Sun   3/1-4/26   11 am-1 pm			
		263HRT300JO	8 Mon   3/16-5/11   10:30 am-12:30 pm			
1	Soil Science I: Physical Properties	261HRT301C	7 Wed   9/17 - 10/29, 11 am - 2 pm		18	\$551
		261HRT301DO	9 Wed   9/17 - 11/12, 6 – 8 pm			
		262HRT301A	5 Mon   11/3-12/15   2-5 pm			
		263HRT301B	7 Wed   1/7-2/18   2-5 pm			
1	Disease Identification and Management	262HRT481	6 Thu   10/16–11/20, 10: 30 am – 1:30 pm		18	\$578
1	Landscape Plants: Fall Trees and Shrubs	261HRT331A	5 Sat   9/6–10/4, 11 am–2 pm		12*	\$362
		262HRT331BBL	2 Sun   10/5 & 10/19 & 2			

			Weds   10/8 & 10/22   6-8 pm			
		262HRT331C	5 Thurs   10/9-11/6   10 am-1 pm			
		262HRT331D	6 Sun   10/19-11/23   1-4 pm			
2	Pruning Principles and Practices	262HRT321A	5 Tue   11/18–12/16, 10 am – 2 pm		15	\$483
		262HRT321B	6 Sun   10/19-11/23, 11 am-2 pm			
		262HRT321C	6 Weds   1/14-2/18, 10 am-1 pm			
		263HRT321D	6 Sat   1/24-3/7, 1-4 pm			
		263HRT321E	6 Sat   2/21-3/28, 1-4 pm			
3	Soil Science II: Chemistry and Nutrition	261HRT302BO	9 Mon   9/8 – 11/10 (no class 10/13), 6 – 8 pm		18	\$494
		263HRT302	6 Wed   3/25-5/6   11 am- 2 pm			
3	Winter Tree Identification	263HRT440A	5 Sun   1/4 – 2/8 (no class 1/18), 1–3 pm		8	\$357
		263HRT440B	5 Tues   2/3-3/3   1-3 pm			
3	Landscape Plants: Conifers	263HRT333	7 Thu   2/5 – 3/19, 10 am – 12 pm		12	\$357
3	Chainsaws: Use, Safety, and Maintenance	263HRT308	Sat   1/10, 10:30 am – 4:30 pm		6	\$179
4	Landscape Plants: Spring Trees and Shrubs	254HRT334E	5 Sun   4/27 – 5/18 (no class 5/11), 9 am – 1 pm**		12	\$345
4	Insect Pests of Landscape Plants	261HRT381BL	2 Sat 6/28, 8/2, 10 am – 4 pm (onsite), 3 Tues   7/1–7/15, 6–8 pm(online)**		18	\$505
4	Urban Tree Care	263HRT426	5 Sat   2/28 – 3/28, 11 am–2 pm		12	\$362

5	Tree Climbing for Arborists	261HRT304B	3 Sat   9/13–9/27, (rain date 10/4), 10 am–3:30 pm		15	\$520
6	Tree Management	261HRT422	8 Wed   9/17–11/5, 4–6 pm**		14	\$415

\*Course hours don't include exam hours

\*\*Recent meeting pattern

Start Date \_\_\_\_\_

Expected Graduation Date \_\_\_\_\_

### Method of Payment

Payment is on a class-by-class basis and is due at the time of registration for each individual class, until the balance for the full tuition is paid.

### Refund Policy

A. A student who cancels within 7 days of signing the enrollment agreement receives all monies returned with the exception of the non-refundable registration fee.

B. Thereafter, a student will be liable for all of the following:

1. the non-refundable registration fee
2. the cost of textbooks and supplies
3. tuition liability as of the student's last date of physical attendance

Because students pay tuition on a class-by-class basis, tuition liability is based on the cost of each individual class. Total tuition liability is limited to the courses the student is enrolled in when the student withdrew or was terminated and any previous quarters completed.

The charts below indicate how much a refund would be in the event that a student has to withdraw or cancel their enrollment in particular courses during the program.

#### First Quarter

	Before the First Session	After Session 1	After Session 2	After Session 3	After Session 4
<b>Intro to Plant Science</b>	\$562	\$421.50	\$281	\$140.50	\$0

#### Subsequent Quarters

Course Duration	Before the First Session	After Session 1	After Session 2	After Session 3	After Session 4
<b>Four Sessions or Longer</b>	100%	75%	50%	25%	0%

<b>Three Sessions</b>	100%	50%	25%	0%	n.a.
<b>Two Sessions</b>	100%	25%	0%	n.a.	n.a.
<b>Single Session</b>	100%	0%	n.a.	n.a.	n.a.

To withdraw from a class and request a refund, please contact [ContinuingEd@nybg.org](mailto:ContinuingEd@nybg.org). The failure of a student to immediately notify the Continuing Education department in writing of their intent to withdraw may delay a refund of tuition to the student pursuant to Section 5002(3) of the Education Law.

Although placement assistance is available, the school cannot guarantee a job to any student or graduate.

By providing my signature, I agree to the conditions of this agreement. I also verify that I have read and received a copy of the agreement, school catalog, and the student disclosure material.

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Student Signature

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Date

The agent who enrolled me was:

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Agent Name (Print Name)

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Certificate #

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Agent Signature

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Date